

Minutes of February 13, 2018

Meeting of Board of Trustees, Hamburg Public Library

Board members present: Pat Adams, Jeanette Heckman, Shirley Hix, Susan Leiby, Lori Moyer, Christine Roth, Michael Stasulli, Barbara Strunk.

Also Present: Librarian Dan LaRue

Absent: Joan Adams

Call to order: Jeanette Heckman called the meeting to order at 6:03 P.M.

Approval of Minutes: Susan Leiby made the motion to accept the minutes of the January meeting; Pat Adams seconded the motion. Motion passed unanimously.

Financial Report: Shirley Hix presented the treasurer's report for January. In January we received revenue of \$7,000 from the Borough of Hamburg, \$1,350 from Perry Township, and \$20,092.44 from the County. We also received \$5,000 from the Strausstown Rod & Gun Club and \$1,075 in the annual Fund Drive. In expenditures we paid \$1,100.11 for oil, and the remaining balance in the budget is \$1,899.89 with several cold months ahead of us. There was \$140.50 in the building fund contributions last month that now has been added to the \$133.90 already in building fund investments. The treasurer's report will be filed subject to audit.

Christine Roth reported that she attended the Upper Bern Township Board meeting on February 8 to request their financial support of the library. The budget for this year having already been determined, the Upper Bern Township supervisors approved putting library funding in the budget for next year.

Correspondence: There was no correspondence.

Library:

Librarian's Report Dan reported that he finished the Annual Report, the trifold brochure that is distributed in the library. Also, he is working with the treasurer on the annual report to the state which is due March 1.

Dan is planning programs for April and May. The topic for April 12 is the Opioid Crisis. April 21 is the bus trip to Washington, DC. The topic for April 23 is Autism. Special programs for May include the plant swap on Saturday May 5, a program on PA Dutch and the Grundsow Lodge on May 10, and the annual Book/Bake sale on May 19.

The library is busy every Tuesday and Thursday with the AARP program on tax help and rent and tax rebate forms for seniors. They are presently scheduling appointments for April.

Library: Dan pointed out changes in the monthly statistical report for the County System. Some statistics added are adult audio-visual and e-book circulation. In January circulation totaled 4519 items including 221 e-books; total program attendance was 17, and total computer usage was 873 hours.

Building Maintenance: There is a hole in the gutter on the northwest corner of the building, and the water is washing down the side of the building and hitting the foundation instead of going through the downspout. Daniel LaRue is to have someone come out to check problem and determine the nature of the repairs needed.

Berks County Public Libraries System Meeting: The Annual awards ceremony is next Wednesday, February 21. Janet Keener, who was nominated by Daniel LaRue, will be the recipient of one of the awards.

Pat Adams attended the last meeting and stated that sometime mid to late February, the system will hold a two-hour session on non-profit tax laws.

Old Business: The bus trip to Washington, DC, on April 21 will cost the library \$1336 for a 54-passenger bus. The bus will leave Hamburg at 8 A.M. and drop off passengers in front of the Air and Space Museum. Passengers will be picked up there for the return home at 6 P.M. The price is \$45 per passenger.

Shirley Hix mentioned that carpet cleaning comes out of the library budget; however, whenever we choose to replace the carpet, that expenditure will come out of capital money.

New Business: Fund-raiser letter The Annual Fund Letter was discussed and edited. Shirley Hix moved to accept the letter as edited, seconded by Susan Leiby. Motion passed unanimously.

Susan Leiby suggested publicizing fund raising in The Merchandiser and on-line with Our Town Foundation. There was discussion on sending the annual fund letter to other municipalities in the future.

Dates to Remember:

March 13— HPL Board of Trustees Mtg.-- 6 P.M.

Adjournment: Shirley Hix made the motion to adjourn; Barb Strunk seconded the motion. Motion passed unanimously. Meeting adjourned at 6:42 P.M.

Respectfully submitted,

Christine Roth, Secretary