

Bernville Area Community Library
Board of Trustees Meeting
Monday, December 14, 2020

Board Members Present: Judy Blatt, Phyllis Ernst, Shawn Raup-Konsavage, Bob Stoltzfus, Mary Walsh, Cristel Wenrich

Guest Present: Matt Whipple

Library Director: Alicea Rodig

Call to Order: 6 P.M. by Bob Stoltzfus, president

Dates to Remember: Next meeting January 10, 2021 @6PM

Report of Secretary:

Mary made a motion to accept the secretary's report. The motion was seconded by Cristel. All in favor, none opposed.

Treasurer's Report:

Alicea presented the 2021 budget. We will be receiving full funding from the state and county. Mary made a motion to accept the budget and the motion was seconded by Phyllis.

Mary reported that the CD's were renewed for 6 months.

Judy made a motion to accept the November treasurer's report and Phyllis seconded the motion. All in favor, none opposed.

Director's Report:

Alicea reported that the library is assisting a student collecting boxes of cereal for a donation to a food bank.. This is part of a community service project.

Virtual and in person programs are being scheduled.

Home Depot has donated crafts which will be used for story times and can be picked up at the library.

Old Business:

Officers for the 2021 year:

President- Bob Stoltzfus

V.P.- Office will remain open for now

Secretary- Mary Walsh

Treasurer- Cristel Wenrich

A Board member is required to attend 4 county meetings/year. Bob will attend the 2/24 meeting. Mary will attend 5/19, 8/18, and 11/17. Alicea will also attend the meetings if possible to assure representation.

Bob asked all Board members to review the commitment questionnaire.

The following procedures were reviewed 1- Financial procedures 2-Conflict of interest 3-Procurement procedure.

The following policies were adopted: Inclement weather, Inter library loan, social media. Judy moved to accept the policies/ procedures and Mary seconded the motion. All in favor, none opposed.

The library will apply to receive \$1,270 for cleaning supplies during the Covid pandemic.

New Business:

The 2021 meeting times will continue to be held on the second Monday of the month at 6 PM.

Staff salaries were discussed.

Barb will receive 2 days paid vacation days/year.

Debe will receive \$12/hr. An increase of \$2.00/hr and 1 week paid vacation.

Logan will receive \$8.25/hr. An increase of .75/hr.

Marissa will receive 8.00/hr. An increase of .60/hr.

Leslea will receive \$9.00/hr. An increase of \$1.00/hr.

Shawn made a motion and was seconded by Mary to accept the pay raises.

Shawn suggested we put a security monitor in the vestibule so library staff can see who is entering. He will donate the monitor. Alicea will price equipment needed. Phyllis made a motion, seconded by Mary to move on with this project. All in favor, none opposed.

Judy will contact Jessica at BB&T to add Cristel as a check signer and remove Phyllis and Judy.

Phyllis' resignation was accepted reluctantly. Thank you for your years of service.

Matt Whipple was accepted as a new member to the Board. Welcome!

The Board went into Executive session at 810 AM to discuss personnel issues. The Exective session ended at 825 PM.

The meeting was adjourned at 830 PM

Judy Blatt, Secretary