

Village Library Board of Trustees

Meeting Minutes

June 22, 2020

Opening

The regular (virtual) meeting of the Village Library Board of Trustees was called to order at 6:00 P.M. on June 22, 2020 by Lisa.

Present

Lisa Betz, Anna Carter, Maria Long, Elizabeth Licitra, Lauren Nappi, Knicki Knickerbocker, Michelle Raymond

Approval of Minutes

The minutes of the April and May meetings were approved.

Correspondence

- None

Treasurer's Report

- Previous report was accepted.

Director's Report

- Summer reading program until August 15.
- Curbside, by appointment only, to pick up of books.
- Book returns can be made in a plastic bag when books are picked up at appointment-time pick up.
- Precautions for accepting returns.
- Rachel retired. No need to fill her position for now.
- Bathrooms will remain closed. This is a county-wide decision. Cleaning lady will not be needed as such.

Old Business

- Potential sale of old tables and chairs.
- Everything that comes in must be quarantined.
- Weeds have been sprayed twice in the flower beds.
- Help is needed to pull out plants before new things can be planted.

New Business

- Book sale ideas and alternatives. Possible book sale in mid to late August.
- Brainstorm virtual fundraising ideas.
- Info from Book Sales webinar
- Other useful info from webinars?
- Review and revise personnel policy (see below)

Personnel Leave policy excerpt:

Current: Personal leave: Emergency leave and sick leave are not compensated, but the time is not lost due to the flexible scheduling of library staff time.

Educational leave is considered part of the work schedule and will be compensated accordingly

Proposed addition: Sick leave may be compensated if mandated by an act of government such as the Families First Coronavirus Response Act.

- Introduce potential board members.

Adjournment

Meeting was adjourned at 6:54 P.M. by Lisa. The next meeting will be at 6:00 P.M. on July 27, 2020.

Minutes submitted by: Elizabeth Licitra