

**Boone Area Library Board of Trustees Meeting  
Tuesday, May 16, 2023**

**Call to Order:** The meeting was called to order at 7:04 pm by Chair Chrissy Mittura. Those in attendance were: Trustees Chrissy Mittura, Noemie Eardley, Robin Fox, Nicole Sapna, Kendra Hettel and Library Director Ashley Allen. Also in attendance was Rob Hettel.

**Minutes:** The Minutes of the April 2023 meeting were reviewed. Kendra motioned to accept the minutes. Chrissy seconded. Motion passed.

**Report of the Director:** Presented by Ashley. Highlights:

- New Library Card applications have increased
- Circ is down but still good
- Computers usage is steady
- Book Tasting is May 23rd
- Duck tickets have been selling
- Library of Things is on the website
- A post will be made about Libby
- Systems delivery man set the alarm off

**Report of the Treasurer:** Presented by Kendra . Highlights:

- Insurance and phone bills appear to be high. Kendra is checking with Penny.
- Hershey Park check has been deposited.
- Kimberton check has been received.
- Vote on the Treasurer's Report was delayed until Kendra was able to talk to Penny.

**Report of the Chair and the Trustees:**

- Trustees meeting is tomorrow
- Trustees Talk was corrupted. Systems is working to rectify the situation.

### **Committee Reports**

**Report of the Grant Committee:** Highlights:

- Stabler Grant-for STEM. Has been forwarded to Sarah for follow up
- Odd Fellows Grant-Chirssy is following up

**Report of the Fundraising Committee:** Highlights:

- Duck Race-Vendor forms are coming in
- Cheerleaders will perform
- Sponsorship money-No answer yet from the Dolan Foundation
- Letter sent to Mascaro-Haven't heard back
- Members First Federal Credit Union-Will sponsor events. Paperwork has been filled out and they will have a booth.
- Noemie and Nicole gathered gift cards to use as prizes
- New volunteers will help set up the ducks.

- Vote to buy 400 ducks at a cost of approximately \$1.00 per duck. All voted yes. Motion Approved.
- A table to sell duck tickets will be set up at Ace Hardware and Boyers.
- Room Rental Policy has been updated
- Noemie is working with West Lawn printing for the annual campaign. Ashley will send out a mailing to those who have given in the past two years.
- Hershey Park-We have a dedicated volunteer who will be helping us. You may sign up for various volunteer opportunities.
- Reading Phillies tickets are for sale.
- Noemie handed out tote bags and t-shirt samples from various vendors. Chrissy will see if we can get the logo in one color.

**Report of the Property Committee:** Highlights:

- Flowers from Beautify Birdsboro need to be watered.
- We will be renewing our HVAC maintenance contract.

**Human Resources:**

- The Indeed ad has been refreshed. There are 2 prospects. Chrissy will continue to follow up.

**Report of the Policy Committee:**

- The Camera Policy is continuing to be reviewed.
- The Service Policy is continuing to be reviewed.

**Old Business:**

None

**Adjournment:** At 8:55, Kendra made a motion to adjourn the meeting and Noemie seconded. The motion passed. The next meeting is June 20, 2023 at 7pm.

Respectfully submitted,  
Robin Fox, Secretary