

**Boone Area Library Board of Trustees Meeting  
Tuesday, April 18 2023**

**Call to Order:** The meeting was called to order at 6:59 pm by Chair Chrissy Mittura. Those in attendance were Trustees Chrissy Mittura, Noemie Eardley, Robin Fox, Nicole Sapna and Library Director Ashley Allen. Also in attendance were Bookkeeper Penny O'Donell, District Consultant Becky Wanamaker and Rob Hettel. Trustee Kendra Hettel was absent.

**Minutes:** The Minutes of the March 2023 meeting were reviewed. Nicole motioned to accept the minutes. Noemie seconded. Motion passed.

**Report of the Director:** Presented by Ashley. Highlights:

- Patron numbers are up to summer levels
- Computer usage is average
- Seed and Plant swap is next Thursday
- Star Wars trivia is being held on May 4th
- The restroom toilet was clogged but has been repaired.

**Report of the Treasurer:** Presented by Penny. Highlights:

- Second Quarter payments have been received
- The Garden Party made \$397.00

Chrissy made a motion to approve the Treasurer's Report. Robin seconded. The motion passed.

**Report of the Chair and the Trustees:**

- Chrissy recommended checking out the Trustees Talk. There are a lot of opportunities for additional training.

### **Committee Reports**

**Report of the Grant Committee:** Highlights:

- Chrissy reached out to Michelle Diekow to help write grants.
- Lisa sent us info for the Stabler Foundation grant

**Report of the Fundraising Committee:** Highlights:

- The Garden Party was a success and enjoyed by all. We will try again next year.
- Duck Derby planning is in the works. We are ready to start selling tickets.
- Reading Phillies tickets are currently being sold.
- We are still seeking Hershey Park volunteers.
- Noemie found a McDonald's fundraising opportunity, including Dine-In options.
- Room Rental policy will be fixed to reflect that the nonprofit discount is available only during normal hours

**Report of the Property Committee:** Highlights:

- The Energy Company change is still being investigated. Ashley will investigate with UGI.
- Capital Campaign- We need to target the sum of at least \$127,000 based on estimates for HVAC, etc.
- The Annual Giving Campaign letter is being worked on.

**Human Resources:**

- There are currently no Library Director leads with the proper degree. The job has been posted on Indeed and we have reached out to various colleges.

**Report of the Policy Committee:**

- The Camera and Service Policies need to be updated. Chrissy will do Camera Policy, Ashley and Robin will do Service Policy.

**Old Business:**

- Lisa gave us a lead on a potential Birdsboro board member. We will investigate if there is an age limit.
- We are working on new merchandise for the duck derby.
- We are investigating donating the Bruce Hoffman books.

**New Business:**

- Summer Saturday hours-We will be open on Saturdays during the summer from 9-1

**Adjournment:** At 8:31, Noemie made a motion to adjourn the meeting and Chrissy seconded. The motion passed. The next meeting is May 16, 2023 at 7pm.

Respectfully submitted,  
Robin Fox, Secretary