

**Boone Area Library Board of Trustees Meeting
Tuesday, December 19, 2023**

Call to Order: The meeting was called to order at 7:17 pm by Chair Chrissy Mittura. Those in attendance were Trustees Chrissy Mittura, Robin Fox, Kendra Hettel, Nicole Sapna, Brooke Halter, Ashley Hoffman and Library Director Mirielle Vasselli.

Minutes: The Minutes of the October 2023 meeting were reviewed. Kendra motioned to accept the minutes. Nicole seconded. Motion passed.

Report of the Director: Presented by Mirielle . Highlights:

- Circulation numbers are down but that is to be expected
- Mirielle has been interviewing for the children's librarian position. In-person interviews will begin the first week in January.
- Friends of Berks County grant-The library needs to contribute. Mirielle will follow up on the grant specifics. She is also following up on other grants.
- The front door has been replaced. Patron feedback has been positive.
- The HVAC system is ok for the winter. The cooling system in the Community Room may be a problem in the summer of 2024.
- Mirielle is working on a Gift Policy.
- Memorial for Mary Jane Witmyer may be a planter with a plaque.
- New Board Orientation is the first quarter of 2024.

Report of the Treasurer: Presented by Kendra . Highlights:

- We will try to do four passive fundraiser activities next year.
- Kendra will send out the dates for future Hershey Park volunteer events.
- The 2024 budget and the Treasurer's Report will be approved over Slack.
NOTE: The 2024 budget was approved over Slack on December 29th, 2023.
- Redner's receipts will be submitted quarterly next year

Report of the Chair and the Trustees

- No Report

Committee Reports

Nominating Committee:

Nicole reported that the following trustees have agreed to serve as officers in 2024:

Chrissy Mittura-President
Nicole Sapna-Vice President
Kendra Hettel-Treasurer
Robin Fox-Secretary

Report of the Grant Committee: Highlights:

- Mirielle is looking for grants

Report of the Fundraising Committee Highlights

- Ashley is working with the Optimists Club for a donation
- Wine Pull will be reworded from "Tasting" to "Sampling" next year
- Christmas in Birdsboro was a success
- We are working on ways to better promote our events
- We need a fundraiser every month. Nicole presented multiple ideas for next year. January will be Mocktails. Tentative date for a yard sale is February 24th.

Report of the Property Committee: Highlights:

- No Report.

Human Resources:

- No Report

Report of the Policy Committee:

- No Report

Old Business:

- None

New Business:

- None

Adjournment: At 8:54, Kendra made a motion to adjourn the meeting and Robin seconded. The motion passed. The next meeting is January 16, 2024 at 7pm.

Respectfully submitted,
Robin Fox, Secretary

Approved 1/16/2024