

WERNERSVILLE PUBLIC LIBRARY

Board of Trustees Meeting

April 9, 2024

Mission Statement: The Wernersville Public Library inspires learning, creates community, and transforms lives with quality resources and services.

The meeting was called to order at 7:01

Those in attendance were: Greg Mazurek, Allison Plevrakis, Sharon Melson, Ambur Bernhard, Abby Showalter, and Maria Gerasklis-Long, Gabrielle Hardy, Sarah Searle.

A motion was made by Allison to and seconded by Sharon to approve the minutes of March 12, 2024.

TREASURER'S REPORT

Allison presented the March financial reports. She noted that the 2nd quarter state and county aid check was received and deposited on 4/8. The checking account balance at 4/3/2024 was \$10.6k. Allison also noted that the Merrill Lynch investment fund increased from \$467.3k at 12/31/23 to \$498.7k at 3/31/24. There were no deposits made to the ML account, the growth was due to market conditions. A motion was made by Greg and seconded by Ambur to approve the March financials. We received the PBC (Prepared by client) request list from Long, Barrel and Co for the annual audit. Sherry, the bookkeeper, will work on gathering requested items the week of 4/22/24. Merrill Lynch will be attending our next meeting on Tuesday, May 14th to present our annual review. Allison requested to close the tech fund account at M&T Bank. The library has held approximately \$4k in this account for years. The funds were designated for technology purchases. Maria recently purchased 6 computers which will deplete this balance. Since there will no longer be a balance it doesn't make sense to keep this account open. A motion was made by Sharon and seconded by Greg to approve the closure of the account.

Motion to approve the treasurer's report made by Greg, seconded by Ambur.

DIRECTORS REPORT

Maria plans to attend municipal meetings in April

Jeff (IT) from county ordered the replacement hardware for the adult computers. Tech fund will be able to cover the entire cost.

Audit engagement letters will be on their way in April 13, 2024 Gift Cards have been taken care of via Maria and BCLP reimbursement for Summer Quest and program prizes. Receipts are to be sent before September 30.

Gabrielle presented the youth librarian report. Highlights include:

- STEM Friday program has positive response.
- CWHS Musical Group Story time had good group.
- Conrad Weiser Kindergarten registration occurred.
- Wilson School District story time going well.

Gabrielle invited to Literacy under the Stars event
Gabrielle presented at Youth Services meeting on TikTok
Summer Quest planning in complete
Teen programming continues to increase

Fundraising as presented by Gabrielle and Sarah:

T-shirt design contest is underway.

Library Fall Fair

- September 2024
- Map of activities presented
- Tickets will be \$5 to participate, children free
- Bake Sale
- Raffle items organized by the Friends
- Discussed getting sponsors – Abby offered to create a sponsorship sheet and share with Gabrielle and Sarah for their review.

FRIENDS REPORT

Book sale May 7-11

Chicken BBQ fundraiser May 10, 2024 1-5PM, \$12

Would like to do a Julia Child impersonation presentation dinner this year or late next year.

Remaining funds from Tech account may go to for getting a wall mounted projector, new children's computers, or portable laptops for outreach events.

FUNDRAISING COMMITTEE REPORT

No updates to report though some ideas did filter into Fall Fair discussion

OLD BUSINESS

- CE opportunity discussion
 - o Ambur and Abby Trustee orientation
 - o Abby expressed interest in ROI presentation
- Board member agreement signatures have all been collected

NEW BUSINESS

- New policies to look over and vote on in May: Lost and Found, program policies (youth and overall.)

OTHER: BCPL Board Meetings

- 2/21-Greg was unable to attend due to illness
- 5/15-Sarah, Allison back-up
- 8/21-Allison, Abby back-up

- 11/20-Ambur, Greg back-up

The next meeting will be held on May 14, 2024.

A motion was made to adjourn the meeting at 7:58PM by Abby and seconded by Allison.

Respectfully submitted by Abby Showalter, filling in for Board Secretary, Deborah P Scull