

## **Boone Area Library Board of Trustees Meeting Tuesday, March 21, 2017**

**Call To Order:** The meeting was called to order by Board Chair Susan Fix at 7:00 pm. Those in attendance were Trustees Susan Fix, Jennifer Harding, Matthew Lamm, Cheryl Martinozzi, Julia Olafson and Mary Picariello, and Director Emma Spade

**Presentation:** Emma Spade announced, and the Board gratefully received, a donation of \$250 from the American Legion.

**Minutes:** The minutes of the February 2017 meeting were reviewed. One typographical error was pointed out and corrected. Mary Picariello made a motion to accept the minutes with the correction. Julia Olafson seconded. The motion passed.

**Report of the Library Director:** Highlights:

- People count was down slightly. Computer use was down as has been the trend recently most likely due to patrons bringing their own devices to use on the wifi.
- Circulation was up significantly. For Adults this was due to the recent change in the DVD borrowing policy, and for Juveniles circulation seems to be up when books are not shelved.
- Mahjong Club is very active and Mr. Mike Music continued to be popular.
- The process of hiring a Children Services Coordinator continues.
- There has been a large increase in volunteers.

**Report of the Treasurer:** unavailable at the time of the meeting but will be reviewed at the next meeting.

**Report of the President & Trustees:**

- Sue Fix suggested the formation of an Publicity Committee to better communicate fundraising events to the community and asked Mary Picariello to chair the committee. Mary agreed to do so.

**Committee Reports:**

- Fundraising: updates were given on the upcoming Easter Bunny Breakfast, LuLaRoe event, Duck Derby, and Bingo event. The scope and nature of the spring fundraising letter were also discussed.

**Old Business:**

- Clarification on the E.G. Smith service contract was made.
- Emma Spade announced the return of the Adult Computer Class.
- Jennifer Harding explained the patron questionnaire. The Board agreed that the questionnaire is good but suggested a few changes. The Director suggested the use of iPads for the questionnaire.

**New Business:**

- The Director shared her plans and received the Board's suggestions for Beautify Birdsboro, the Community Yard Sale, and the Taste of Birdsboro event.
- The Director announced the reception and details of the STEM grant.
- There was discussion of the possibility of adding a Toddler Time.

**Adjournment:** At 8:29 pm, Julia Olafson made a motion to adjourn the meeting, Cheryl Martinozzi seconded, and the motion passed. The next meeting is scheduled for April 18, 2017 at 7pm.

Respectfully submitted,  
Matthew T. Lamm, Secretary