

**Brandywine Community Library Meeting - Board of Trustees**

**September 25, 2025 6:30 PM**

Visitor Recognition:

Attendees: Heather, Amy, Amity, Colleen, Kate, Deb, Mary

Absent: Missy, Doug, Louise

1. Call To Order 6:30pm
2. Previous Month's Minutes *motion Kate. Second Deb. Passed.*
3. Review of any email approvals between meetings
  - a. 2025 appeal letter *approved via email*
4. District Consultant presentation (Becky Wanamaker).
  - a. *Presented the Roles and Responsibilities of Library board and Director.*
5. Financial Report *motion to accept with exception for corrections, Colleen. Second Kate. Passed.*
6. System Meetings 2025: ~~2/19~~, ~~5/21~~, ~~8/20~~, 11/19 -Missy & Louise
7. Librarian's Report- Heather
  - a. *Motion to approve 3D printing and Tobacco Free Policies made by Colleen, seconded by Deb. Passed.*
  - b. *Low attendance at Longswamp History event on 9/20*
  - c. *Sheldon will go on Vacation during Carpet cleaning on 10/13*
  - d. *Mentoring new Director at Fleetwood Library*
  - e. *No State Budget yet.*
  - f. *Lease to stay the same for next year*
8. Fundraising Report- 2025 calendar [LINK](#)
  - a. Critical to fundraise, in light of budget reduction in 2025
  - b. Candy Bars ongoing -library staff
  - c. Breidegam Family Foundation donation- Amy
  - d. *Researching Community Aid Thrift Shop as an ongoing fundraiser*
  - e. Fundraiser schedule:

<b>January</b>	TX Roadhouse	<b>July</b>	Pickles; TX Roadhouse 7/24; Herman's 7/9
<b>February</b>	R&K Subs	<b>August</b>	R&K Subs; Tortoise Trek 8/2; Herman's 8/11
<b>March</b>	Bulbs	<b>September</b>	Pickles; Bulbs; Buckeye Tavern 9/30
<b>April</b>	R&K Subs; Paisley; Anthony's Pizza	<b>October</b>	R&K Subs; Appeal Mailing;
<b>May</b>	Raffle Calendar; Herman's 5/28	<b>November</b>	Vendor Fair 11/8; Paisley; Anthony's Pizza 11/6
<b>June</b>	Pickles; R&K Subs; Raising Canes 6/5; Herman's 6/23	<b>December</b>	R&K Subs; Mystic Candle (delivering early Dec)

9. Community Outreach:

- a. Township Advocacy Visits- board members need to attend their respective meetings in April/May and again in September. If an emergency arises and you can't present, contact the President, VP and Library Director. *Consider digital version to share with townships via email, etc.*
    - i. Longswamp- Kate presented 9/9
    - ii. District- Amy presented 9/16
    - iii. Topton- submitted packet
    - iv. Rockland- *Missy presented 9/8*
  - b. Community Events
    - i. *Reading Philharmonic 10/19 at high school. Library will sell Gertrude Hawk*
    - ii. Halloweentown 10/24 at high school- need volunteers
10. Old Business
- a. Longswamp representation
  - b. Ongoing discussion: decreased library funding impacts
11. New Business
- a. Create temporary Nominating Committee for 2026 executive board positions
    - i. *Will work via email*
  - b. November meeting date - *November 19th, 2025*
12. Public Comment/correspondence *\*Public comment limited to residents and taxpayers*

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**Board Email** [bclibraryboard@gmail.com](mailto:bclibraryboard@gmail.com)

*Meeting adjourned: 7:24pm, Deb Motion. Kate Second /ARG*