

**FAPL Board of Trustees Minutes**  
**September 15, 2020**

Meeting called to order at 6:45 p.m. Present were Lois Geist, Laura Walizer, Marsha Anderson, Diane Dreibelbis, Mackenzie Weaver, Library Director Carin Milesosky, and Business Manager Daniel Hoch

**Guests/Correspondence:** There were no guests and no correspondence to be read.

**Approval of Consent Agenda Items:** A motion was made by Laura Walizer with a second by Mackenzie Weaver to accept the August minutes, Treasurer's and Library Director's reports. Motion carried.

**New Library Space:** Carin Milesosky needs to finalize arrangements with a cleaning company. As the library is now open for operation, this section will be deleted from future minutes.

**BCPLS Report:** Lois Geist attended the virtual BCPLS meeting. The only item to report is that the funding formula was approved as is, depending on the State approving the amounts.

**Old Business:** It was decided to table the decision to adopt a policy for Capitalization versus Expensing until the October meeting. Daniel Hoch will contact our accountants to see if they have a sample policy to use.

**New Business:**

1. The Whistleblower and Internet Policy were presented to the board for review. Upon a motion by Diane Dreibelbis and a second by Laura Walizer the policies were accepted without any changes. Motion carried.

2. Laura Walizer explained a fundraising idea to the library board. She has obtained information about running an online raffle for merchandise through Facebook. Another library and various other organizations have done this with great success. Laura is willing to monitor the raffle which would run for a time period of one week. After some discussion the board decided it was a good idea and gave Laura the approval to make the necessary arrangements to setup the online raffle.

3. Lois Geist announced the Friends of the Fleetwood Library will be holding a book sale on October 1<sup>st</sup> and October 3<sup>rd</sup>. Their annual meeting will be held on November 19<sup>th</sup>.

4. Previously it was decided to keep a \$50,000 balance as a safety net in the Vanguard Account. Daniel Hoch asked the board to reduce that amount to \$40,000. He requested permission to withdraw \$14,000 from the Vanguard Account to pay down the Capital Project loan with Fleetwood Bank, as the rate of interest on the loan is higher than the interest being earned on the Vanguard Account. A motion was made by Diane Dreibelbis with a second by Mackenzie Weaver to approve the withdrawal of funds. Motion carried.

5. Daniel Hoch announced that the library has received reimbursement from the Borough for the roof anchor tie offs. The library has also received the full amount of the capital campaign pledge from Fleetwood Bank for the new library space.

Meeting was adjourned at 7:55 p.m. upon a motion by Mackenzie Weaver and a second by Diane Dreibelbis. Motion carried.

The next board meeting is scheduled for October 20, 2020.

Respectfully submitted, Marsha Anderson