

# Job Announcement



## **The Spring Township Library and the West Lawn-Wyomissing Hills Library are seeking candidates for the position of Community Relations Coordinator**

The Community Relations Coordinator:

- Collaborates in the planning and implementation of adult programming and promotional events. Promotes the library services through community liaison, and group presentations.
- Develops promotional and resource materials.
- Establishes relationships with museums, organizations, and businesses to broaden the range of programs being offered.
- Updates the Spring Township and West Lawn-Wyomissing Hills Library websites, social media page(s) highlighting special programs and events.

The position averages 15-20 hours per week. Salary starts at \$10.50/hour with an increase to \$11.00/hour upon a successful 90 day review.

Please submit a resume and references to the following:

Barb Kline, Director  
Spring Township Library  
78-C Commerce Drive  
Wyomissing, PA 19610