



Employment Opportunity

Berks County Public Libraries is currently looking for candidates to fill the position of:

| Deputy Administrator/Outreach Services Coordinator

POSITION SUMMARY

The Deputy Administrator/Outreach Services Coordinator assists the System Administrator in supporting the mission and goals of the Library Department (known as Berks County Public Libraries System). This position oversees delivery operations to over 25 library locations.

The Deputy Administrator/Outreach Services Coordinator also coordinates system-wide initiatives, community events, and staff development days. This individual assists the Library System Administrator with department tasks and management of staff.

[View the full job description](#) with position responsibilities and education/experience requirements at the County of Berks website.

SALARY AND BENEFITS

Salary (\$65,632 - \$98,449 a year) is based on qualifications/experience and is accompanied by exceptional benefits package including a comprehensive healthcare package, County pension, tuition reimbursement, life insurance, and thirteen paid holidays.

TO APPLY

All interested individuals must [apply on the County of Berks website](#).