

SPRING TOWNSHIP LIBRARY ASSOCIATION  
TOWNSHIP OF SPRING, BERKS COUNTY PENNSYLVANIA

RESOLUTION No. 2007-1

A RESOLUTION OF THE SPRING TOWNSHIP LIBRARY ASSOCIATION  
ESTABLISHING A POLICY REGARDING PARTICIPATION AND COMMENT  
FROM MEMBERS OF THE PUBLIC DURING MEETINGS OF THE  
ASSOCIATION

WHEREAS, the Spring Township Library Association is a "public agency" subject to the Pennsylvania Sunshine Law, which requires that business of the agency be transacted at an advertised public meeting;

WHEREAS, the Pennsylvania Sunshine Law permits a public agency to make reasonable rules regarding public participation and comment at meetings;

WHEREAS, the Spring Township Library Association ("Association") desires to establish a policy regarding public participation and comment at meetings from any person or persons desiring to be recognized at a meeting, for the purpose of ensuring the maintenance of order while permitting and facilitating public participation;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SPRING TOWNSHIP LIBRARY ASSOCIATION PUBLIC COMMENT POLICY

1. Any member of the public wishing to comment on any agenda item at an Association meeting may do so prior to a vote being taken by raising his or her hand and being recognized by the Chair.
2. Any member of the public wishing to speak at an Association meeting shall sign in with his or her name and address on the "Sign In Sheet" provided for that purpose.
3. All persons recognized by the Chair shall limit comments to five (5) minutes. If additional time is needed, permission must be obtained from the Chair.
4. If persons desiring to be recognized comprise a group taking the same position(s) on the same issue(s), such persons shall appoint a spokesperson, who shall indicate that he or she speaks for the group.
5. Any person attending a public meeting of the Spring Township Library Association shall have the right to use audio and video recording devices to record all

or part of the proceedings. The use of such equipment shall be non-intrusive to the right of members of the association and public to participate in the meeting. The equipment, cords, and power sources shall be placed so as not to create an obstruction to safe passage in rows or aisles, or safe access to doors and emergency exits.

6. Members of the public participating in meetings are expected to conduct themselves and express viewpoints in a courteous and respectful manner, and shall not act in a manner as to interfere with the orderly conduct of the meeting.

DULY ADOPTED this 3<sup>rd</sup> day of April, 2007 by the Spring Township Library Association.

SPRING TOWNSHIP LIBRARY ASSOCIATION

By: Kelly Malandra  
Kelly Malandra, President

Attest: Michelle L. Coldren  
Michelle Coldren, Secretary ~~Secretary~~ *VPresident*

**Review dates of the STLA Public Participation Resolution**

Reviewed 09/10/2015; 09/12/2024.