



# Patron Behavior Policy

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## Patron Code of Conduct

The Fleetwood Area Public Library establishes this code of conduct to protect the library's patrons, volunteers and staff and also the library's building, furnishings, materials and equipment. It applies to all patrons and is non-discriminatory with regard to age, race, creed, economic or social class, gender, physical ability, religion or sexual orientation. Patrons are expected to be considerate and courteous to others using the library. Parents and guardians are responsible for the behavior and well-being of all minors. Parents will be notified in the event of a problem.

### **This Patron Behavior Policy prohibits the following:**

- a. Leaving children ages 10 or under unattended in the library. Parents will be notified to pick up their child. In the event the library is unable to contact the parent, the child will be turned over to the Fleetwood Borough Police Department. Older siblings may accompany younger siblings at the discretion of the library staff.
- b. Abuse, vandalism or defacing of library facilities, equipment or materials
- c. Behavior or language that is offensive to others
- d. Physical, sexual or verbal harassment or discriminatory behavior, in any form, to other library users or library staff
- e. Interfering with another's use of the library
- f. Unacceptable clothing or accessories with offensive language, logos or pictures
- g. Intoxication and/or indecent behavior
- h. Obscene language or activity
- i. Illegal activities within the library or on library grounds
- j. Excessive noise such as loud talking or loud playing of audio equipment
- k. Cell phone use except in the library hallway
- l. Possession or consumption of illegal drugs, narcotics, or controlled substances
- m. Possession of weapons

- n. Sleeping
- o. Loitering
- p. Littering
- q. Soliciting
- r. Exhibiting poor personal hygiene, including offensive and pervasive odors which are offensive to others
- s. Animals other than service dogs unless permitted by librarian or are part of a program
- t. Any criminal actions, including theft of library property, will be prosecuted to the fullest extent of the law.

**Library staff will ask patrons to modify their conduct to comply with this policy. Library staff have the right to ask patrons to leave library property if the patron's conduct is not adjusted after being requested to adjust his/her behavior to an appropriate level of conduct at a public library as determined by the Library staff. If the patron refuses to leave the premises, library staff have the right to call the Fleetwood Borough Police Department for assistance.**

### **COVID-19 Amendment**

All patrons must wear a mask while inside the library facilities.

Patrons must practice social distancing guidelines from other patrons while inside the library facility by staying at least 6 feet apart.

Patrons are encouraged to use hand sanitizer upon entry to the library, before they use public computers, and before checking out their materials.

Patrons are encouraged to keep their time inside the library at a minimum. Until further notice there will be no loitering at tables and chairs, no usage of the tutor room, and no extended use of the public computers beyond 30 minutes. The Library Director reserves the right to allow extended use of the library by patrons on a case by case basis.

Revised October 20, 2020