

Brandywine Community Library Meeting Minutes - Board of Trustees

October 23, 2025 6:30 PM

Visitor Recognition: *Morgan Grace, Rayne Reitnauer*

Attendees: Heather, Amy, Amity, Colleen, Louise, Kate, Deb

Absent: Doug, Missy

1. Call To Order 631pm
2. Previous Month's Minutes 1. *Kate* 2. *Louise*. Motion passes
3. Review of any email approvals between meetings: *none*.
4. Financial Report *no updates*
5. System Meetings 2025: ~~2/19~~, ~~5/21~~, ~~8/20~~, 11/19 -Missy & Louise
 - a. *November system meeting conflicts with BCL board mtg. Will work around.*
6. Librarian's Report- Heather
 - a. *Approve 2026 Holiday Schedule and Operating Hours: 1. Deb. 2. Colleen. Motion passes.*
 - b. *Approve staffing during Christmas Putz: 1. Colleen 2. Deb. Motion passes*
7. Fundraising Report- 2025 calendar [LINK](#)
 - a. Critical to fundraise, in light of budget reductions
 - b. Breidegam Family Foundation donation- January
 - c. Vendor Fair 11/8:
 - i. [SignUp Genius](#) for volunteer shifts, high schoolers may help
 - ii. Louise to spearhead lottery raffle. Board members to contribute tickets
 - iii. Need baked goods for food table, individually wrapped
 - d. Discussed Iron Pigs fundraising option. *Board to explore*
 - e. Fundraiser schedule:

January	TX Roadhouse	July	Pickles; TX Roadhouse 7/24; Herman's 7/9
February	R&K Subs	August	R&K Subs; Tortoise Trek 8/2; Herman's 8/11
March	Bulbs	September	Pickles; Bulbs; Buckeye Tavern 9/30
April	R&K Subs; Paisley; Anthony's Pizza	October	R&K Subs; Appeal Mailing; Bagels
May	Raffle Calendar; Herman's 5/28	November	Vendor Fair 11/8; Anthony's Pizza 11/6
June	Pickles; R&K Subs; Raising Canes 6/5; Herman's 6/23	December	R&K Subs; Mystic Candle; Paisley

8. Community Outreach:
 - a. Township Advocacy Visits- board members need to attend their respective meetings in April/May and again in September. *If an emergency arises and you can't present, contact the President, VP and Library Director.*

- i. Longswamp- Kate presented in Sept.
 - ii. District- Amy presented in Sept.
 - iii. Tipton- Collen presented in October.
 - iv. Rockland- Missy presented in Sept.
 - b. Community Events
 - i. Halloweentown 10/29 at high school, Amy & Amity volunteering
- 9. Old Business
 - a. Nominating Committee update. Will vote on 2026 board at November meeting.
 - b. Longswamp representation
 - c. Ongoing discussion: decreased library funding impacts
- 10. New Business
 - a. New Kiwanis membership for the library. First meeting was 10/13; second meeting 10/21. *Deb and Colleen attended one mtg each, via Zoom.*
- 11. Public Comment/correspondence *none*

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**Meeting Adjourned 7:25pm arg.**

**Board Email** [bclibraryboard@gmail.com](mailto:bclibraryboard@gmail.com)