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**MIFFLIN COMMUNITY LIBRARY
BOARD OF DIRECTORS' MEETING
October 26, 2022**

Alex McCarty called the meeting to order at 7:08PM via Zoom.

Voting Trustees present: Alex McCarty, Allison Kalbach, Veronica Martin, Colleen Stamm, Becky Wingenroth

Staff Present: Natasha Donaldson

Guests: Linda Sepeda (Potential board candidate), Rosanna Lindquist (Potential board candidate), Joyce Mauchline (Potential board candidate)

Veronica Martin made a MOTION to approve the consent agenda items; Becky Wingenroth seconded the motion. The motion carried to unanimously approve the following items:

- Approval of minutes of September 28, 2022 meeting
- MCL Director's report

Discussion took place around upcoming Friends of MCL events, including book sale, Mangia fundraiser and pie sale.

Treasurer's Report:

- Colleen Stamm reviewed September 2022 financial reports. She confirmed that the 990 has been filed and the library is in compliance. Both income and expenses remain down and the Annual Appeal is going well. The library remains in a good cash position.

New Business:

- Resumes of potential board members Joyce Mauchline and Rosanna Lindquist were presented.
- Natasha presented the 2023 board meeting schedule. The board will go to 9 meetings in 2023 (versus 8 in 2022). It remains undetermined if meetings will be on Zoom or in-person and another survey will be sent to board members and potential board members regarding this. The meeting schedule will be sent to the Reading Eagle to advertise meetings for 2023.

Becky Wingenroth made a MOTION to approve 2023 board meeting schedule. Veronica Martin seconded. The motion carried unanimously.

- Natasha reviewed the Strategic Plan accomplishments that happened in 2022.

Ongoing Business:

- Natasha provided an update on the contract updates that happened in 2022. She confirmed that the alarm system contract has been placed with a new provider and she is working on



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- obtaining 2 additional phone system quotes that would include elevator monitoring. The library will move to a new elevator maintenance company in 2023.
- Colleen presented the final 2023 budget proposal and discussion took place around same.
- Colleen Stamm made a MOTION to approve 2023 budget. Allison Kalbach seconded the motion. The motion carried unanimously.
- Draft of updated bylaws and board member agreement was presented. It was requested that board members review the drafts and be prepared to vote on them at the December 7 meeting.
 - Governance Committee: Becky Wingeroth
 - o Library Director's annual evaluation will take place in November. Board members will get evaluation forms in the mail for completion. Forms will then be evaluated and compiled by the Governance committee, who will report back to the board in January 2023.
 - o Discussion of 2023 board officers will take place in December 2022. Vote will then occur in January 2023.
 - Development Committee: Alex McCarthy
 - o Schedule of anticipated 2023 fundraisers will be sent via email, includes:
 - Community Days (July 2023)
 - Monthly Bingo at Mohnton Park – 3rd Friday of each month during Spring/Summer
 - Possible vendor event in late Spring
 - Gift card calendar in Fall
 - o Discussion of possible Giving Tuesday fundraiser for 2022
 - o Currently working on an online gift fundraiser that would allow people to purchase variety of merchandise with designs/library logo on them. Library would then receive a portion of proceeds.
 - o Reviewed 2022 gift card calendar fundraiser – \$1900 earned for the library
 - Board/Potential board member introductions took place.

Allison Kalbach made a MOTION to adjourn the meeting at 8:15PM. Colleen Stamm seconded the motion. Motion carried unanimously.

The next meeting will be held virtually or in-person on December 7, 2022 at 7:00PM.

Respectfully submitted,
Veronica Martin
Secretary