

Brandywine Community Library Meeting Minutes - Board of Trustees

November 19, 2025 6:30 PM

Visitor Recognition: no visitors

Attendees: Heather, Amy, Amity, Colleen, Louise, Kate, Deb, Doug

Absent: Missy

1. Call To Order 6:32pm
2. Previous Month's Minutes 1. *Kate*; 2. *Deb. passes*
3. Review of any email approvals between meetings: *none*
4. Financial Report & 2026 Budget 1. *Deb*; 2. *Kate. passes.*
 - a. *Waiting for delivery of District and Longswamp contributions for 2025.*
 - b. *Almost reached fundraiser goals as of October!*
 - c. *Discussed 2026 budget proposal - will vote by email*
5. System Meetings 2025: ~~2/19~~, ~~5/21~~, ~~8/20~~, 11/19 -Missy & Louise *attending virtually, same time as tonight's board meeting*
6. Librarian's Report- Heather
 - a. *Personnel Policy 1. Colleen; 2. Deb. Passes*
 - b. *Hiring for a part time position beginning in January*
 - c. *Strategic plan in progress*
7. Fundraising Report- Critical to fundraise, in light of budget reductions. Fundraising calendar [LINK](#)
 - a. Breidegam Family Foundation donation- January
 - b. Vendor Fair results
 - c. Fundraiser schedule: *prepping schedule for 2026*
8. Community Outreach:
 - a. Township Advocacy Visits- board members need to attend their respective meetings in April/May and again in September.
 - i. Longswamp- Kate presented in Sept.
 - ii. District- Amy presented in Sept.
 - iii. Topton- Colleen presented in October.
 - iv. Rockland- Missy presented in Sept.
 - b. Community Events
 - i.
9. Old Business
 - a. Longswamp representation *Still searching*
 - b. Kiwanis club update
 - c. Ongoing discussion: decreased library funding impacts
10. New Business
 - a. Vote: 2026 Board Executive positions- Nominating Committee 1. *Louise*; 2. *Deb. Passed*
 - b. *Motion to Extend Amy's term additional year, 1. Colleen; 2. Kate. Passed*
11. Public Comment/correspondence **Public comment limited to residents and taxpayers*

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**NEXT BOARD MEETING Thursday, January 22, 2026 @6:30 PM**

Meeting adjourned 7:44pm. /arg