

Boyertown Community Library
Board of Trustees Meeting
November 16, 2021

Meeting was called to order at 7:15 PM. The meeting was held via Zoom video conference due to the ongoing COVID-19 pandemic.

In attendance: Kelly Kindig, Chuck Wohl, Rob Kistler, Justin Hall, Andrea Kershaw (late), Tina Brown, Sara Bates, Kathy Kolb, Director Susan Lopez

Trustees absent: Cindy Mellor, Pat Nunan

Guests: None

Prior to the meeting being called to order, the attendees participated in a group "getting to know you" discussion of a memorable holiday gift that they received. The group enjoyed learning more about each other.

1. Call to Order
2. Roll Call
3. Approval of Minutes of the October Meeting
 - a. Justin motioned to approve the minutes of the October meeting. Rob seconded. All in favor. Motion passed.
4. Report of Treasurer
 - a. In Cindy's absence, Chuck discussed the financials distributed prior to the meeting.
 - b. Justin motioned to approve the October financials. Tina seconded. All in favor. Motion passed.
5. Report of Director
 - a. Susan discussed the library usage report distributed prior to the meeting.
 - b. The blood drives are continuing at the Library.
 - c. Story time is still virtual.
 - d. Susan attended a system meeting for directors. She was asked to serve on the search committee for the new District consultant.
 - e. Susan will be taking some time off in December.
 - f. The Library will be participating in "Chilling on Main," which is a winter street festival. If anyone wants to participate, let Susan know.
 - g. Passports seem to be back to pre-pandemic levels.
6. Committee Reports
 - a. Executive (Chuck)
 - i. The committee did not meet since the previous Board meeting.
 - b. Governance (Kelly)
 - i. The Executive Committee will appoint a Nominating Committee pursuant to the Bylaws for purposes of determining a slate of officers for the 2022 calendar year. Tina will chair that committee.
 - c. Facilities (Chuck)
 - i. In Pat's absence, Chuck directed the Board to Pat's written report.

- d. Finance (Chuck)
 - i. In Cindy's absence, Chuck reported that the Finance Committee will be discussing potential rental increases as part of the budget planning process.
- e. Fundraising (Chuck)
 - i. In Andrea's absence, Chuck referred the Board to her written report distributed before the meeting.
- f. Planning (Tina)
 - i. The committee has been working on the strategic planning process. The committee will be presenting its plan at the December meeting.
- g. President (Chuck)
 - i. The Board discussed the possibility of providing holiday gifts to staff and all agreed that this would be a good idea.
- 7. Old Business
 - a. None.
- 8. New Business
 - a. None.
- 9. Good of the Order
- 10. Meeting was adjourned at 7:52 PM.

The next regular meeting of the Boyertown Community Library Board of Trustees will be held on December 21, 2021, via Zoom, commencing at 7 PM.

Action Items

None.