Present board members: Jen Yetter, Andrea Dillaway-Huber, Kevin Cramsey, John Emerick, Doug Sherry, Donna Bird, and Sherry Auman.
Absent: Jody Kuluga
Others present: Margaret Bauer, Jonathan Duffy, Barb Kline, Jess and Kimberly Rice.

Meeting called to order at 6:59 PM.

Motion to approve the consent agenda made by Kevin; motion carried.

**Director’s Report**
- Stephanie Williams is our new District Consultant.

**Assistant Director’s Report**
- Program attendance at West Lawn is 6th in the County.
- Still waiting to hear about the floor and drywall. Jonathan will follow up with Judy.

**BCPL**
- Awards Submission
  Spring Township - Candice Magic Maker’s Workshop.
  West Lawn - Megan’s Space Camp at West Lawn or Toddler Movement.

**Old Business**
- PSU Ice Cream Sale - We made $400.75. Pick up is November 23rd
- Patron Donation Letter - We are adding Doug’s name as an advisor. Jess made an insert to include with the letter to explain what great things we do. Motion to approve the letter was made by Sherry; motion carried.
- Volunteer Appreciation Dinner - 42 people said they will be attending. Event will be at the West Lawn branch.
- Meeting with Commissioner Scott - He will contact the BCPL Board about meeting with us. Motion made by Andrea to approve the drafting of a letter to mail to the BCPL; motion carried.
- 2020 Budget - Kevin made a motion to approve the 2020 budget; motion carried.

**New Business**
- Sherry made a motion to approve Barbara Kline as the Library Director; motion carried.
- Board member term limits, officer term limits - Board does not see the need to implement term limits.
- New Board member will complete Jody’s term.
• Service animals vs emotional support animals - Board feels service animal only policy is needed. Motion made by Andrea to create a policy; motion carried.
• Holiday schedule for 2020 was discussed.

Other Issues/concerns/comments -

• Events to be published in the newspaper will now be published in the *Berks Country* supplemental section. The Things to Do section is no longer being published.

Meeting adjourned at 8:22 motion made by Kevin; motion carried.

Respectfully,

Sherry Auman