

**Robesonia Community Public Library**  
**Board of Trustees Meeting Agenda**  
**November 8, 2018 , 7:00 pm**

**Call to Order:**

Meeting was called to order by President, Lori Brown, at 7:05 pm.  
Present were Abby Brunner, Larry Bashore, Tracy Cadwallader, Lisa Domalski, Kevin Kurtz, Jaynee Miller, Patsy Sabold, Laura Yazemboski, and Abby Wertz.

**Absent:** none

**Approval of minutes:**

Abby made a motion to accept the minutes.

Larry Bashore seconded the motion.

Minutes were approved by vote of the Board.

**Treasurer's report:**

Kevin Kurtz, treasurer, discussed the following items:

Monies due from Robesonia Borough but not a large amount.

Bonuses

Concern about balancing end of year budget, presently \$1,500 deficit.

Discussed Brenda Fulop's wage and dedication to the job.

Contributions to the library

Motion to accept the report made by Abby Wertz and seconded by Tracy

Cadwallader. Approved by voice count of the Board.

**Correspondence:** No report.

**Librarian's report**

Discussion followed :

Slight decrease in circulation and increase in computer usage for October.

There were 11 October meetings , 45 people in attendance.

Librarians directors meeting discussed: ending Hoopla program, library credit cards, staff development.

Berks History Center passes, one will be purchased for next year.

Friend's Bake Sale October 27, 2018 earned \$715.00. Their Civil War Update program had an attendance fo 23 people.

Posting on Facebook an opening for new Board members.

2019 funding formula from Berks County Public Library System.

**Committee Reports:**

**Finance:**

Discussed new budget and staff bonuses. A motion to accept bonus proposal was made by Abby Wertz and seconded by Larry Bashore. Voice vote of approval by the Board.

**Personnel:** No report.

**Public Relations/Programs:** No report.

**Borough Council Report:** No report.

**Volunteer/Friends of the Library:** See librarians 's report

**System Report:** No report.

**Old Business:** No report.

**New Business:**

Accepted with regrets resignation from Lisa Domalski for family reasons.

A motion to elect officers, Kevin Kurtz, treasure, Patsy Sabold, secretary were proposed and a proposal for Lori Brown and Larry Bashore to continue their membership on the Board another year was made by Abby Wertz and seconded by Larry Bashore. Voice vote of approval by the Board.

Tracy Cadwallader discussed the Bingo fund raiser proposed for March 30, 2019. from 11:00 to 3:00pm. Tracy will contact St. Paul's church for the usage of their social room at a cost of \$150.00. She will purchase a permit to play small games for a fund raiser.

To date, Tracy has received seven business donations and eight business where pick up donations are required. Kevin Kurtz made a motion to add an amendment to the budget for the line item Bingo of \$2,500 income and \$700.00 expenses. A motion to accept the proposal was made by Abby Wertz and seconded by Tracy Cadwallader. Voice count of approval by the Board.

Pay scales and raises were discussed and a motion was made by Abby Wertz and seconded by Tracy Cadwallader to accept the proposed increases. A voice vote by the Board of approval.

Abby Wertz made a motion to adjourn and Larry Bashore seconded it.

Voice vote of approval by the Board Members. Meeting adjourned at 8:15 pm.

**Future Meeting Dates:**

January 10, 2019

February 14, 2019

March 14, 2019

April 11, 2019

May 9, 2019

June 13, 2019