

**FAPL Board of Trustees Minutes  
November 17, 2020**

Meeting called to order at 6:35 p.m. Present were Lois Geist, Marsha Anderson, Diane Dreibelbis, Alexa Schaeffer, Mackenzie Weaver, Library Director Carin Milesosky, and Business Manager Daniel Hoch

**Guests:** Michelle Hughes and Heidi Luckenbill were present as perspective members. As Michelle has attended several of the board meetings, President Lois Geist inquired if she was interested in becoming a board member to which Michelle replied yes. Upon a motion made by Diane Dreibelbis and a second by Alexa Schaeffer, Michelle Hughes was appointed to the Fleetwood Area Public Library Board of Trustees. Motion carried.

**Correspondence:** There was no correspondence to present.

**Approval of Consent Agenda Items:** A motion was made by Alexa Schaeffer with a second by Diane Dreibelbis to approve the October minutes, Treasurer's and Library Director's reports. Motion carried.

**BCPLS Report:** Lois Geist will attend the November 18<sup>th</sup> BCPLS meeting via Zoom.

**Old Business:**

1. President Lois Geist requested nominations for the offices of President and Secretary effective January 2021. According to our by-laws, members may only serve two terms in the same office; and the terms of the current President and Secretary will end December 31, 2020. Alexa Schaeffer stated that she is willing to serve as Secretary. As there were no other nominations, a motion was made by Diane Dreibelbis with a second by Michelle Hughes to appoint Alexa Schaeffer to the office of secretary for a term of three years effective January 1, 2021. Motion carried.
2. Daniel Hoch stated the Library has received the 1<sup>st</sup> installment from East Penn Manufacturing Co., Inc. (Deka Battery) towards their 5-year pledge for the new library space.
3. Daniel Hoch informed the board that Fleetwood Bank approved the "Application for Forgiveness" for the balance of the PPP (payroll protection program) loan from the Small Business Loan Administration.

**New Business:**

1. Carin Milesosky presented the revised Collection Development Policy for the board's review. Upon a motion by Michelle Hughes and a second by Mackenzie Weaver the revised Collection Development Policy was approved. Motion carried.
2. Carin Milesosky presented a 2021 budget based on Full Funding, a 2021 budget based on 5/12 Funding, and revised Operating Hours for 2021 for the board's approval. As the State Budget has not been finalized and adopted, the board decided to approve both budgets. The revised operating hours will only be put in place if the State Budget approves the 5/12 Funding for libraries. If necessary, the changes to hours and staff will be that the library will be closed on Monday and one less staff member will work on Tuesday and Friday. A motion was made by Michelle Hughes with a second by Diane Dreibelbis to approve the 2021 Full Funding Budget, the 2021 5/12 Funding Budget with the provision that a revenue line item be added for the budget deficit amount to balance the budget, and the revised Operating Hours if necessary. Motion carried.
3. Daniel Hoch informed the board that the application for additional CARES Act funds has been approved in the amount of \$7,586.75.

Meeting adjourned at 7:30 p.m. upon a motion by Diane Dreibelbis and a second by Michelle Hughes. Motion carried.

Next meeting is January 19, 2021.

Respectfully submitted, Marsha Anderson