

**FAPL Board of Trustees Minutes
November 19, 2019**

Meeting called to order at 6:40 p.m. Present were Lois Geist, Lee Turner, Marsha Anderson, Diane Dreibelbis, Mackenzie Weaver, Library Director Carin Milesosky, and Business Manager Daniel Hoch

Guests: There were no guests present at the meeting.

Correspondence: A letter was received from Tracey Somers thanking the library board for the update on the progress for the new library space.

Approval of Consent Agenda Items: A motion was made by Diane Dreibelbis, with a second by Lee Turner to approve the previous month's minutes, treasurer's report, and library director's report. Motion carried.

New Library Space: Lee Turner announced that Ron Frey has agreed to chair the Capital Campaign Committee. Discussion was held regarding a starting date for construction and meeting with Fleetwood Bank to find out the requirements to setup a line of credit for the project. Lee requested that board members submit ideas for the library brochure and fundraisers for the project.

BCPLS Report: Lois Geist will attend the November 20th meeting.

Old Business:

1. The operation of the concession stand for the Pumpkin Fest in the park had a gross income of \$220.50, expenses of \$122.93, resulting in a profit of \$97.57.
2. A motion was made by Lee Turner, with a second by Diane Dreibelbis to approve the Personnel Policy with changes discussed at the meeting. Motion carried.
3. A motion was made by Diane Dreibelbis, with a second by Mackenzie Weaver to rescind the October 15th motion to change the library's hours for 2020. Motion carried.

A motion was made by Lee Turner, with a second by Diane Dreibelbis to approve closing the library on March 27, 2020 for staff to attend Development Training Day and to close early at 4:00 p.m. on the day before Thanksgiving. Motion carried.

New Business:

1. Our district consultant, Stephanie Williams, has requested a copy of our 2020 budget. She is doing a budget comparison of the county's libraries.
2. Klinger's is hosting our annual cookie decorating and fundraiser on December 10th from 6-9. They will have events for the children and a Beer and Cookie pairing for adults.
3. A motion was made by Mackenzie Weaver, with a second by Diane Dreibelbis to authorize the treasurer to transfer up to \$15,000 as needed from the money market account to the general checking account to cover operating expenses. Motion carried.

The meeting was adjourned at 8:15 p.m. upon a motion by Mackenzie Weaver and a second by Diane Dreibelbis. Motion carried.

The next meeting will be held on December 17th at 6:30 p.m.
Respectfully submitted, Marsha Anderson