

Robeson Community Library
Board of Trustees Meeting Agenda
Nov. 9 ,2017

Call to Order:

President, Lori Brown called the meeting to order at 7:03 pm.
Present were Abby Brunner, Larry Bashore, Kevin Kurtz, Jaynee Miller, Patsy Sabold, Abby Wertz.
Absent was MaryJane Witman.

Approval of minutes:

Correction to minutes of Oct. 12, 2017: Jaynee Miller was absent.
Larry Bashore made a motion to approve the minutes and Abby Wertz seconded it. Voice vote of approval by the board members.

Treasurer's report:

Kevin Kurtz, treasurer, stated the budget for the year thus far was on target. The money market was down by \$100.00 due to funds flowing in and out. All expenses are in line with income before the results of the Rotary fund drive. Some returns on the fund raiser letter were \$1,450.00 with just 22 responses. Patrons donating \$50 or under receive a thank you note and those donating over \$50.00 receive a letter for taxes. Kevin noticed new names of donors for this year.

A motion was made by Jaynee Miller to accept the treasurer's report and seconded by Larry Bashore. Voice vote of approval.

Correspondence:

The Board received and accepted the resignation of MaryJane Witman due to health reasons.

Librarian's report:

Circulation in Oct. went up by 200 items. Computer usage was increased by 10%. The number of programs offered increased by six with an attendance of over 400 people. The Hall Patrol drew in 180 participants. Fire Fighters provided informative entertainment for the children. Children's program director, Jen, will be presenting Conrad Weiser Middle School students with information about the library. BCPL had an Oct. 25, 2017 launch of their new web site. Abby Brunner stated it has a nice look and is easier to facilitate.

During the Oct. 20, 2017 librarians forum discussion involved the District center update, not renewed since the 1990's, and cleaning up Polaris data base by all librarians.

Berks Historical Center tickets were renewed.

Abby Brunner discussed the need for two staff members to be on duty at all times. Discussed the recent arrest of a patron.

A request to Sheetz was submitted on Oct.30, 2017, for \$1,000 to be used for outreach for new patrons and for iPads to provide music for children's programs. This will take six weeks to process.

Discussed repainting the library.

Abby Brunner has been working on getting new board members from active patrons.

The Nov. 15, 2017 news letter will have an article to recruit new board members.

Committee Reports:

Finance:

Kevin Kurtz will discuss with Benda Fulop, accountant, budget planning for 2018.

Personnel: no report

Public Relations/Programs:

Volunteers/Friends of the Library discussed having the book sale for multiple days and at different hours. They decided to stay with the present arrangement.

The fund raiser bus trip to Longwood Gardens is sold out.

Bro Council Report:

Boro of Robeson is presently working on their budget and will donate to the library as they have in the past.

System Report:

Patsy Sabold will substitute for Kevin Kurtz at the Nov. 15. 2017 meeting.

Old Business:

Salary increases and bonuses were discussed and agreed upon for the staff.

Abby Wertz made a motion to adjourn the meeting and Larry Bashore seconded it. Voice vote of approval. Meeting adjourned at 8:05 pm.

Future Meeting Dates:

Jan. 11,2018

Feb. 8, 2017