

Minutes of October 8, 2019

Meeting of Board of Trustees, Hamburg Public Library

Board members present: Pat Adams, Joan Adams, Jeanette Heckman, Lori Moyer, Christine Roth,

Absent: Sue Leiby, Mike Stasulli, Barbara Strunk

Also present: Librarian Dan LaRue

Call to order: Meeting called to order by Jeanette Heckman at 6:24 P.M.

Approval of minutes: The minutes of the September meeting were reviewed. Jeanette Heckman asked for approval of the minutes. Pat Adams made the motion to approve the minutes; seconded by Joan Adams. Motion passed unanimously.

Financial Report: Sue Leiby's printed report showed that she pre-paid for 1000 gallons of heating oil from Werley's on 9/17/19. The total cost of the heating oil is \$2,699. Also, she reported that monthly reports in the future will contain copies of the Edward Jones Monthly statement. We received \$7,000 from the Borough for the 3rd quarter. We received a \$500 donation from Upper Bern Township. We received \$437.98 from County Coordination Aid monies. The treasurer's report will be filed subject to audit.

Correspondence: Jeanette Heckman reported that Sue Wessner is applying to a bridge organization for a grant of \$5000 for the library. The Bridge Program, "Learn to Play Bridge The Mind and Body Connection," will be held on Saturday, November 2, 2019 at 10 A.M.

Library:

Librarian's Report: Dan LaRue reported that the astronomy program will be held tomorrow evening. There will be a slide program in the borough building, and weather permitting, will then move outside. Dan suggested that it would be helpful at times for a member of the board to attend scheduled programs so that if a librarian isn't available, the board member would be able to introduce the speaker and to pay the speaker.

Dan is working on a flyer to give to new patrons with our hours and website, etc. He plans to have this ready for 2020.

Library: In September circulation totaled 3945 items including 253 e-books; there were 680 computer usage sessions. Total program attendance was 110 and the people count was 2718.

Building Maintenance Report: Dennis Miller will start painting the windows tomorrow, Wednesday, October 9. There is no updated information about repairs for the roof or the stonewall.

Berks County Public Libraries: No report.

Code of Conduct Policy Copies were distributed for board members to review before next month's meeting.

A Mini Book/Bake Sale will be held in the Library Lobby Nov. 6, 7, and 8 during library hours. Library Board Members are asked to donate baked goods.

Old Business:

Fuel prices- The prices were checked and Werley's pre-paid price of \$2.699 per gallon is the best price available.

Bus Trip Twenty-two have signed up so far for the trip to NYC Dec. 14. The cost is \$55 per person. The bus will leave HAMS at 8 A.M.

New Business:

Red Robin Cards: Lori Moyer has volunteered once again to contact Red Robin about holiday gift card sales. There is a 20% profit on the sale of the cards. The initial purchase will be for five hundred dollars.

Dates to remember:

November 2--- "Learn to Play Bridge the Mind and Body Connection" -- 10 A.M.

November 6, 7, and 8 – Mini Book/Bake Sale in lobby of library

November 12--- HPL Board of Trustees Meeting – 6 P.M.

December 14 ----- Bus Trip to New York City—HAMS 8 A.M.

Adjournment: Pat Adams made the motion to adjourn. Lori Moyer seconded. Motion passed unanimously. The meeting was adjourned at 6:50 P.M.

Respectfully submitted,

Christine Roth, Secretary