

## Minutes of May 14, 2019

### Meeting of Board of Trustees, Hamburg Public Library

**Board members present:** Michael Stasulli, Joan Adams, Lori Moyer, Jeanette Heckman, Barbara Strunk, and Sue Leiby

**Board members absent:** Christine Roth and Pat Adams

**Also present:** Librarian Dan LaRue, Children's librarian Becky Hartman, and later arriving, Donna Sweigert

**Call to order:** Meeting called to order at 6:02 p.m.

**Approval of Minutes:** The Board reviewed the minutes from April's meeting. Sue Leiby made the motion to accept them as written; Barbara Strunk seconded; motion passed unanimously.

**Financial Report:** For this year, we made \$ 2040 from donations received from those who had their taxes filed here. \$ 400 received from Outen to purchase bags for book sale. 990 tax documents were signed by the Treasurer and will be e-filed. New line item 300.10. The System is now requiring us to pay \$ 295. Per annum for Access PA fees that they previously covered. The Treasurer spoke with Wells Fargo and they can work with Pay Pal to have money directly deposited in the checking account if we decide to add Pay Pal to our website. Our electric supplier is Entrust Energy. Our contract with them is good through 5/30/20. The treasurer brought change for the cash boxes for the Book/Bake sales.

**Correspondence:** All the libraries in Berks County received a registered letter from Citizens against Drag Queen Story Hours. The letter expressed their firm opposition to them and asked each library to fill out a survey about whether they plan to do one or not and how many books/materials we own on the LGBTQ community as opposed to those supporting a traditional family structure. The librarian said that all the libraries that he has heard from are going to ignore the letter. He offered to send a response if the board wished. They decided to follow the lead of other Berks County libraries and not to respond.

#### **Library:**

*Librarian's Report:* The librarian talked about the programs we had last month and upcoming programs, including a visit from the Berks Astronomical Society, date not yet determined, when it will again be dark in the evening for a viewing from the park. There is too much light on the parking lot from lights mounted on the side of the borough hall. He will be away on the date of the next meeting in June and asked if they wanted to move the meeting to the 3<sup>rd</sup> Tuesday in June, if not, Donna will represent him at the June meeting. They decided to keep the meeting on the 2<sup>nd</sup> Tuesday.

*Library:* In May total circulation was 4677 items, 2958 persons used the library for various purposes, of these 215 attended programs, and there were 736 uses of the computers in-house and remotely.

*Building Maintenance Report:* The librarian reported that David Ruppert was here last Friday and brought a man here to look at the wall. They will submit estimates for the roof, gutter, and wall work, but probably will not be able to begin work until fall because of busy workloads. The librarian commented on the window repairs that were to be paid by David Eyer. Nothing has been done....does anyone know why it hasn't been done or the progress made in the project? No one remembered any details except they thought someone had submitted a proposal. The librarian will check past minutes to see if he can learn why the work wasn't completed. Jeanette said that the borough had promised to pay for this painting the exterior windows.

*Berks County Public Libraries:* Jeanette Heckman said that she attended. She said it was a very brief meeting, hardly worth attending. Not much of interest was discussed.

#### **Old Business:**

Pay Pal: The librarian reported that half the libraries do not use Pay Pal, and those that do have not much traffic on it, yet we could lose some money if we don't have it available. He commented that our Tuesday volunteer Lara Thomas is familiar with it and if we decide to use it, she will help him install the program. After a brief discussion, Lori Moyer made the motion to install Pay Pal, Mike Stasulli seconded. Motion passed unanimously.

#### **New Business:**

Miss Becky & Summer Reading Program: Miss Becky made a report on the theme of this year's Summer "Learning" program, with an emphasis on the holistic child rather than just reading. Among the highlights are the following items: It will be held from June 10 through August 17. The theme is "Summer Quest: A Universe of Stories". This is also the theme in surrounding counties. Libraries were free to choose their own theme, but she decided to go along with the state-supported theme. She plans to have weekly programs and bonus challenges to be completed here at the library for extra tickets. She has advertised around town and in the *About Families* newsletters. She plans promotional visits to schools and day cares, was already at ST John's prekindergarten, and is planning visits to Tilden and Perry Township schools. She asked for and received raffle prizes from several local businesses to use in the final drawing, including gift certificates from Red Robin. Sue Leiby and others suggested she might advertise also through the website and newsletter of the Our Town Foundation.

*Bus Trips:* Pat Adams sent proposals for a bus trip in September to the Bronx Zoo and to New York City in November. There was a discussion on both trips. The price of entrance to the Bronx Zoo is high and several doubted that in adding that price whether we could fill the bus? Several commented on the fact that the Washington, DC Zoo is free and if it would be feasible

to plan a zoo trip there? As for the New York trip, after discussion it was decided to call the Bus line, R & J Transportation for a December trip to New York for the Christmas programs and shopping. Jeanette Heckman said she would contact R & J Transportation about a bus for November 30 or December 7.

*Report from Donna Sweigert:* Donna reported that the company that picked up the books last year is no longer available and the person who had promised to do so retired without letting the others know of our need for their services, so we probably will have to have the books recycled through Cogle's Recycling. She also said that she has been handling guiding the book sale for many years and wants to "retire" from this for someone else to take over. Janet Keener also wishes to "retire" to be able to spend more time at home; it takes lots of time each spring. The board expressed regret at both items on the report but understands why they made those decisions.

*Hamburg-er Festival:* Lori Moyer said that there are picnic tables on State Street where the dump used to be and commenting about asking the borough crew to bring them to the Festival and place them on the sidewalk so customers can sit down while eating ice cream or hamburgers.

**Dates to remember:**

**June 1, 2019----Book signing by Cheri Dotterer**

**June 10, 2019----Beginning of Summer Learning Program**

**June 11, 2019----HPL Board of Trustees Meeting—6 p.m**

**Adjournment:** Mike made the motion to adjourn, Joan seconded. Motion passed without objection. Meeting adjourned at 7:28 p.m.

Respectfully submitted,

Dan LaRue, Acting Secretary in Christine Roth's absence.