

Minutes of March 13, 2018

Meeting of Board of Trustees, Hamburg Public Library

Board members present: Pat Adams, Shirley Hix, Susan Leiby, Lori Moyer, Christine Roth, Michael Stasulli, Barbara Strunk.

Also Present: Librarian Dan LaRue

Absent: Joan Adams, Jeanette Heckman

Call to order: Pat Adams called the meeting to order at 6:34 P.M.

Approval of Minutes: Shirley Hix made the motion to accept the minutes of the February meeting; Barbara Strunk seconded the motion. Motion passed unanimously.

Financial Report: Shirley Hix presented the treasurer's report for February. In February we received \$2,500.83 from the BCPL County System as a refund of money held for book purchases. Also, we received \$400 from Outten so that we can buy tote bags for the book sale in May. The Redner's Save a Tape program netted us \$377.15 and Amazon Smile netted us \$15.04 in February. Under expenditures there was a non-capital purchase for a refurbished typewriter for the library assistant. Also, the cost of having the furnace cleaned was \$532.35. The treasurer's report will be filed subject to audit.

Correspondence: Dan LaRue reported that the workshop for the new trustees is Saturday, March 17, 2018 at 9:30 a.m. at the BCPL System offices in Bern Township.

Library:

Librarian's Report The state report was completed and submitted on line. Dan reported that the BCPL System has published our fundraising letter on its website. There was discussion of having the annual fundraising letter published in the *Merchandiser*. Dan will contact the *Merchandiser* to determine costs for quarter page or full page.

There are three special programs planned for April. The topic for April 12 is the Opioid Crisis. Also, on April 21, a speaker from Berks Bards for National Poetry Week will conduct a poetry workshop. The topic for Monday, April 23 is Autism.

The library is busy with the AARP program on tax help and rent and tax rebate forms for seniors and is receiving some donations from grateful seniors for being provided with this free service. Because of the number of seniors needing the service, the service can no longer be provided to low-income non-seniors.

Library: In February circulation totaled 4368 items including 210 e-books; total program attendance was 113, and total computer usage was 747 hours.

Building Maintenance: Mark. J. Fisher Roofing submitted the following estimate for repairs to the roof: \$2400 to remove the copper elbow and install a new copper elbow; replace the one slate missing; reattach the finial spout and finial in the corner damaged by last week's wind storm.

We are still waiting for an estimate from Mumma's Masonry for repair of the stone wall out front.

Michael Stasulli reported that he received the following estimate from Crystal Clear Construction LLC: \$130 to repair the gutter; \$1300 to repair the stone wall, replace the stone, remove loose concrete, and apply a finish coat over the cracks in the wall; and \$2600 to paint the decorative tin capping on the roof.

Berks County Public Libraries System Meeting: Daniel LaRue, Pat Adams, and Janet Keener attended the Annual awards ceremony on Wednesday, February 21. Janet Keener, who was nominated by Daniel LaRue, received a framed certificate and a check for \$100.

Denise Sticha, System administrator, has submitted her resignation effective April 2.

Old Business:

Fund-raiser letter Prior to the meeting, board members folded the letters and stuffed the envelopes to prepare for the annual mailing. Susan Leiby suggested again that *Our Town* be contacted about putting the fund-raising letter on line.

New Business: none

Dates to Remember:

April 10— HPL Board of Trustees Mtg.-- 6 P.M.

April 21— Bus Trip to Washington, D.C. --8 A.M.- HAMS (only eleven have signed up so far)

Adjournment: Shirley Hix made the motion to adjourn; Michael Stasulli seconded the motion. Motion passed unanimously. Meeting adjourned at 7:10 P.M.

Respectfully submitted,

Christine Roth, Secretary