

Minutes of June 12, 2018

Meeting of Board of Trustees, Hamburg Public Library

Board members present: Joan Adams, Pat Adams, Shirley Hix, Jeanette Heckman, Mike Stasulli, Barbara Strunk, Susan Leiby, Lori Moyer.

Also present: Librarian Dan LaRue and Children's Librarian Donna Sweigert.

Absent: Christine Roth

Call to order: Jeanette Heckman called the meeting to order at 6:00 p.m.

Approval of minutes: After a review of the minutes, Susan Leiby made the motion to accept the minutes as written; Shirley Hix seconded. Motion approved unanimously.

Financial report: Shirley Hix presented the financial report for May. We received a check from Thrivent for \$ 507.95. We presently are over our Fundraiser goal by \$ 300. The Bake sale and 50/50 raffle netted \$ 541. The used booksale tally was \$ 4589.75, including \$ 400 from Outten Motors. It was necessary to buy a new DVD/CD cleaner for \$ 1300. Because the institutional credit card had a limit of \$ 1000, Donna Sweigert used her own credit card and was reimbursed by the treasurer for that amount.

Correspondence: We received a letter from the Our Town Foundation about buying a plywood cow for Hamburg-er Days. We would be responsible to decorate it and will receive 50% of the money used to vote for the cow. Jeanette Heckman said that she would buy the cow and several other members of the board will help her to decorate it.

Library:

Librarian's Report: Dan reported that the Summer Children's program began yesterday, June 11. The schedule of events is available on the counter, should any board member want to review them. We've had a couple of busy days with patrons coming to pick up schedules and bags. There are several adult programs also during the summer. A Mark Twain impersonator will be here on July 18 and Mike Jesberger will be back in August on the 7th for a program on Baseball in the Civil War. The county librarians continue to wrangle over a new fines/fees schedule and a new software for the patrons computer was installed in May.

Library: 4857 items were circulated in May and there were 893 computer usage sessions. We had seven programs with the attendance of 100 persons.

Building Maintenance: Mike Stasulli reported that the work on the roof will begin the first week of July. Jeanette Heckman asked for a copy of the estimate as the Borough will pay part of the bill.

Berks County Public Libraries: No report.

Old Business:

King's Academy Proposal: The board reviewed again the proposal by the King's Academy to have a joint bus trip to Washington, DC next April. After a brief discussion the board decided to allow it. Pat Adams will check with the bus company about dates, and the librarian will inform the school of its approval by the board.

Stewart Biehl Print: There was a suggestion that the print be given gratis to the Keenes for all the work they have done throughout the year for the library and the book sale. Shirley Hix made a motion to refund the money already paid by them for the print; Susan Leiby seconded. Motion passed unanimously.

Roof, gutter, and wall update: See Building Maintenance above.

Children's Librarian position: The board had a discussion on the proposal to hire a part time children's librarian and a part-time library aide. Donna Sweigert joined the discussion to answer their questions about salaries and experience/education required. After the discussion, Jeanette Heckman said that she would submit the job descriptions to the borough council for their approval. Donna emphasized that haste is needed for her proposed retirement from full-time is on November 1. They agreed to send it to borough council.

New business: Janet Keener wants to do a basket raffle for the library at Hamburg-er Day.

Dates to Remember:

August 14—HPL board of Trustees Mtg.—6 p.m.

September 1—Hamburg-er Day

Adjournment: Lori Moyer made a motion to adjourn; Shirley Hix seconded. Motion passed unanimously.

Respectfully submitted,

Dan LaRue, Acting secretary for Christine Roth.