

Minutes of February 19, 2019

Meeting of Board of Trustees, Hamburg Public Library

Board members present: Joan Adams, Jeanette Heckman, Sue Leiby, Mike Stasulli, Barbara Strunk.

Board members absent: Lori Moyer, Pat Adams, Christine Roth

Also present: Librarian Dan LaRue, also as acting secretary.

Call to order: Meeting called to order at 6:08 p.m.

Approval of minutes: The minutes were briefly discussed. Mike Stasulli made the motion to approve the minutes; Sue Leiby seconded. Motion passed unanimously.

Financial report: We received the annual contribution from Perry Township of \$ 1350. The first quarter check for \$ 20,898.33 of the state county funds came, line 7000.01. The IRS documentation packet was delivered to Joe Martin. The treasurer commented that the librarian was very helpful to her in the preparation of the state report. The auditors were here and have left. We await their report. Financial report filed, subject to audit.

Correspondence: The Fighting Phils sent a poster with a request that the library be one of the sponsors for Hamburg night in April. After discussion, the board decided to decline the request.

Library:

Librarian's report: The librarian reported that the library is very busy at present with the AARP volunteers helping the seniors to prepare their taxes and with others coming in for tax forms, which miraculously came in early this year. System administrator Amy Resh is available to visit local board meetings to meet the trustees if invited. The treasurer and the librarian, with the help of Shirley Hix have been busy with the state report. It has been filed online. He passed around the signature page for the signatures of the board president and treasurer. The system hired a new Story Rider named Miss Hillary and she comes every second Monday morning at 10:30. Finally, I've schedule for next Tuesday evening some local authors to speak at the Borough Hall. Also in April Mike Jesberger is returning to do a program on the Battles of Lexington & Concord.

Library: Circulation in January was up over December at 4813 items and 2965 persons visited the library to borrow items, use the computers, or attend programming.

Building maintenance report: The librarian said that the conditions of the spouting on the NW corner of the building are worse. Mike Stasulli said that he will look for another contractor as the one that had been chosen is still in prison for violating parole.

Berks County Public Libraries: No report.

Old Business: None.

New Business: The board discussed the fund raising letter. Sue Leiby had reviewed last year's letter and passed around a sheet with her suggestions. The board will review it in the interim and will discuss further at the March meeting. Sue also talked about sending a special letter to large employers in Berks County to ask for financial help. She passed around a possible letter and will make revisions and have it

ready by the next board meeting and ready for signature by the board president. Susan also mentioned the possibility of changing the name of the jar at the window from "Building Fund" to "Improvements Fund". After discussion, the board decided to leave it as it is.

So far four persons have signed up for the bus trip to Washington. We are only taking names for people who have already paid, due to problems in previous trips in getting a precise count. Jeanette asked the library to call the King's Academy for an idea of how many are interest. He has already scanned the poster and sent it to the principal who is making copies for distribution throughout the school.

Dates to remember:

March 12—HPL Board of Trustees meeting, 6:00 p.m

March 16—Trustee training session at System offices.

April 6—Washington DC Bus Trip

May 18—Annual book/bake sale at Hamburg Area Middle School cafeteria, 8 a.m. to 1 p.m.

Adjournment: Joan Adams made a motion to adjourn, Sue Leiby seconded. Motion passed.

Adjournment at 6:49 p.m.

Respectfully submitted,

Daniel LaRue, Acting Secretary for Christine Roth