

## Minutes of December 11, 2018

### Meeting of Board of Trustees, Hamburg Public Library

**Board members present:** Joan Adams, Pat Adams, Mike Stasulli, Barbara Strunk, Jeanette Heckman, Sue Leiby, Lori Moyer.

**Also present:** Librarian Dan LaRue (though had to run between meeting and desk as volunteer didn't show up)

**Absent:** Christine Roth

**Call to order:** Meeting called to order at 5:58 p.m.

**Approval of minutes:** Sue Leiby asked that the minutes be amended. Under November's financial report, the line beginning with "Susan reported September expenditures" and ending with "New York bus trip" is incorrect and should be deleted. Minutes approved as amended.

**Financial report:** Sue reported that the Borough mistakenly charged us for Donna's hospitalization in November, but she is no longer in our program. The Borough will alter the December figures to make up for this error. Tilden Township will contribute \$ 1 per capita to the library in their new budget year, 2019.

**Correspondence:** None this month.

#### **Library:**

*Librarian's Report:* The librarian reported that Becky, the new children's librarian is doing well at story times, based on comments made by parents attending. The month of December is generally the quietest month of the year as far as library statistics are concerned. Mary is working with the AARP program to prepare to help the Seniors file their taxes as we've done in the past number of year. The librarian ordered 2018 tax forms from the IRS. Most of the Red Robin gift cards have been sold, One \$ 25 dollar card and five \$ 10 cards remain. The board authorized Lori Moyer to buy \$ 400 more Round Robin cards and she received a check for this purpose from the treasurer.

*Building Maintenance Report:* The librarian contacted Mr Eysers with the amount of the estimate received from DZ Miller Contracting--\$ 2624.48. He replied with his approval. Only one estimate was received for this job despite asking six contractors for estimates. The librarian contacted DZ Miller and told him his estimate was approved. He'll do the work in spring as it is now too cold for exterior painting. The person contracted to do the roof/gutter repair and the repair of the wall a long with sidewalk remains in prison for offenses against parole (drinking).

*Berks County Public Libraries:* No report.

**Old Business:** The librarian gave keys to the building to Jeanette Heckman (for the Mayor) and Sue Leiby, since they're on the call list for the library's security system.

**New Business:**

**2019 Budget:** The board reviewed the budget prepared by the treasurer and Donna Sweigert. After a brief discussion, Mike Stasulli made a motion to accept the new budget, Pat Adams seconded; motion passed unanimously.

**2019 Fundraisers:** In light of the fact that the ice cream fundraiser on Hamburger Days raised only a pittance, there was a discussion on possible alternatives. The librarian had not heard from King's Academy on the possible April 6 date for a trip to Washington. He will contact her again. Pat Adams spoke of the possibility of a bus trip with Bieber Tours to the Bronx Zoo sometime in June. We'll look further into this possibility.

**Reorganization:** Mike Stasulli made the motion that the same officers serve in 2019. Jeanette Heckman seconded. Motion passed. The Reorganization meeting will be held prior to the regular January meeting of the Board.

**Dates to remember:**

**January 9 = HPL Board of Trustees Meeting – 6 p.m.**

**Adjournment:** Jeanette Heckman made the motion to adjourn. Mike Stasulli seconded, Motion passed. Adjournment at 6:38 p.m.

Minutes taken by Corresponding Secretary Loir Moyer