

Wernersville Public Library

Board of Trustees Meeting

January 9, 2024

Mission Statement: The Wernersville Public Library inspires learning, creates community, and transforms lives with quality resources and services.

The meeting was called to order at 7: 05 PM.

Those in attendance were: Sarah Evans, Greg Mazurek , Allison Plevrakis, Sharon Melson, Ambur Bernhard, Abby Showalter, Gabrielle Hardy and Deborah Scull.

A motion was made by Allison and seconded by Ambur to approve the minutes of the November 14, 2023. Motion passed.

Treasurer's Report

The checking account balance at 11/30/23 was \$21.4K. The library received the final municipal contribution from South Heidelberg in the amount of \$9.6 in late December. A motion was made by Greg and seconded by Sharon to approve the November financials submitted by Allison. The December financials were discussed and will be approved at the February meeting after all information is received. The investment entries and money held by county entry are missing from the current December draft financials. Allison presented the 2024 budget. The budget amount for 2024 is \$214.7K, a \$3.7 increase from \$211.0K in 2023 or 1.8 %. A motion was made by Greg and seconded by Sarah to approve the 2024 budget. Allison reported she transferred \$20,000 from the Merrill Lynch account to the M&T operating account in late December as budgeted.

DIRECTORS REPORT

Gabrielle Hardy gave the Directors report standing in for Maria who is on medical leave. The library staff is getting ready for the migration from Polaris to Sparks in February. December stats were compiled and sent out.

The 2023 Master Statistics Form is complete and sent out. The Spring 2024 calendars (March-May) have been finalized and marketing has been sent.

Summer Quest 2024 (ADVENTURE BEGINS AT THE LIBRARY) will run from June until the first week of August 2024.

Wernersville Mayor Dean will be doing a storytime at our opening event on June 5th. We are planning on having a food truck (THE ANGRY PEAR) come along with snacks and drinks for free.

Our first Teen Advisory Board meeting will be on Friday January 26th, 2024 at 5PM. We hope to make our library a teen-friendly place and widen our teen demographic.

FRIENDS REPORT

The Friends have set the next book sale for May 7-12th. The Friends are looking for suggestions to increase their membership.

OLD BUSINESS

The following positions were voted on and a motion was made by Debbi and seconded by Ambur to approve those positions. Motion carried.

Sarah Evans, President Greg Mazurek, Vice-President, Allison Plevrakis, Treasurer, and Deborah Scull, Secretary and Corresponding Secretary.

The Uniform Requirements were submitted on 12/11/2023. The remaining requirements will be submitted by 1/31/2024. A motion was made by Greg and seconded by Allison to send the Strategic Plan to Stephanie by the above date. The board roster was updated and the November minutes will be posted to the library website. It was discussed to table the Social Media Policy until the February meeting.

NEW BUSINESS

The board reviewed and updated the Conflict of Interest Policy and a motion was made by Greg and seconded by Sharon to accept those changes. The Mission Statement was reviewed and a motion was made by Greg and seconded by Allison to accept as it is.

The Child Abuse and Sexual Harassment Policy was reviewed amended and the wording was adopted by a motion presented by Greg & Amy. A motion was made by Allison and seconded by Sharon to have a signed copy of policy in each employee file.

OTHER BUSINESS

The BCPL Board Meetings will be attended by the following on these dates:

2/21/2024 Ambur, 5/15/204 Sarah, 8/21/2024 Allison 11/11/2024 by Greg or Sharon.

The next meeting will be held on February 13/2024.

A motion was made to adjourn the meeting at 7:54 by Greg and seconded by Sarah.

Respectfully submitted by Deborah P Scull