1. Call to order
2. Welcome and introductions
   a. Camille Romig - Acting Director
   b. Board Members- Charles Jones - Chair, Chris Daubert, Mary Edwards, Eve Kimball, Deborah Noel, Peter Schuchman, Andrea Vernon
   c. Library representatives:
      Pat Adams - Hamburg
      Lisa Betz - Village Library of Morgantown
      Erich Burch - Schuylkill Valley
      Kelli Burgos - Bernville
      Denise Darrah - Exeter
      John Emerick - Spring Township
      Phyllis Ernest - Bernville
      Lois Geist - Fleetwood
      Tom Kreider - Womelsdorf
      Kevin Kurtz - Robesonia
      Cheryl Martinozzi - Boone
      Michael Murphy - Boyertown
      Mike Najarian - Bethel-Tulpehocken
      John Nelka - Sinking Spring
      Ben Robitzer - Sinking Spring
      Judy Schwambach - Muhlenberg
      Mindy Wagaman - Kutztown
      Rebecca Worley - Mifflin
      Joanne Yoder - Kutztown

3. Minutes approved as amended; Michelle Kissinger from the Bernville Area Community Library was in attendance.
4. Treasurer – salaries down because of vacancies, we are in the second phase of the budget process – approved
5. Correspondence:
   a. 2 brochures re library conference were circulated
6. Administrator report – see attached – highlights below
   a. Libraries certified for Pennsylvania’s Power Library
   b. Our website is now compliant with Access PA
   c. Interviews for Outreach Services Coordinator are in progress
   d. Story rider is solo – goes to each library once per month – well received
e. Oral health story boxes are in all libraries. They fit in supporting PA Forward
f. Filling Denise’ position – Commissioners are interviewing or setting up interviews – process is unclear

7. Finance Committee
   a. The formula for 2019 was presented – see attached
      i. 3 municipal edits were needed
         1. Robesonia (minor tweak) and
         2. Hamburg (numbers error) were tweaked
         3. Boone municipal support from Amity did not decrease as previously reported.  
            The funding from Amity was $16,750 not $8,500. This made Boone eligible for 
            the $1 for $1 match – Boone’s $1 for $1 funding increased from $8,666 to 
            $21,249. This increased overall $1 for $1 allocation by $12,583, which lowered 
            the rest of the county funding to be distributed by $12,583.
      ii. Changes based on member library feedback
          1. Changed state allocation for Base/Per Capita from 80/20 to 90/10
          2. Municipal Support > $5 was created for 4 libraries who increased their per 
             capita income
          3. Tax equalization board adjustment – increased from 4.5 to 5%
          4. Temporary funding threshold reduced from 5% to 4.5%
          5. Increased Circulation allocation from 61% to 63.25%
      iii. John Nelka from Sinking Spring raised concerns that survey results from the libraries 
           were not shared with the library directors – Mary expressed willingness to share the 
           information – several others in the room felt that wasn’t necessary
      iv. John Emerick - from Spring Township has a hostile board because they will lose 
           branch support of $40,000 for their branch library – he understands why the formula 
           needs to be as it is. It will be two years before they would lose the $40,000.
      v. Erica Burch – they never expected a report back when she submitted her list.
      vi. Denise Darrah – requested Mary repeat the numbers – done.
      vii. One good feature is that the formula can be tweaked after 2019 without massive 
           overhaul.
      viii. County budget will be available in late fall, state budget is approved and held 
           essentially level (maybe up a little bit).
      ix. Peter moved adoption, Chris second – passed.
      x. Sinking Spring - John Nelka had a question regarding what happens if the municipal 
         support fall below the minimum for a library as required by the state. Mary answered 
         that she believes that through county funding we are providing the funding to be sure 
         that libraries meet their minimum municipal support base as required by the state.

8. Advocacy Committee – Chris
   a. He is making calls to various state senators and representatives to ask for increased funding
   b. September 15, 2018 - the PA Citizens for Better Libraries has a forum in Pittsburgh on 
      advocacy – www.PCBLpa.org

9. Old Business
   a. Uniform Requirements and Responsibilities for System Member Evaluation needs revision 
      now that the funding formula is done – Pete - Chair, Chris, Eve, Charles will work on it

10. New Business
    a. None
11. Announcements
   a. Judy Schwambach –
      i. August 25-26 – Riverfest for Muhlenberg Library
      ii. September 8 from 6 am – 2 pm – hotdogs and pastries at Flea Market at Muhlenberg High School – will bring carts with books to sell
   b. Cheryl Martinozzi from Boone – New librarian Ryan McCrory from Seattle
   c. Wednesday – 7 November 7pm is the next meeting.

Next meeting: November 7, 2018 @ 7:00 PM

Respectfully submitted,
C Eve J Kimball
Vice President/Secretary