

**Wernersville Public Library**  
**Board of Trustees Meeting Minutes**  
**October 10, 2023**

MISSION STATEMENT: The Wernersville Public Library inspires learning, creates community, and transforms lives with quality resources and services.

In Attendance: Ambur Bernhard, Kristi Brant, Sarah Evans, Maria Gerasklis-Long, Greg Mazurek, Sharon Melson, Allison Plevrakis, Debbi Scull, Abby Showalter, Susan Sorrentino

The meeting was called to order at 7:06 PM.

**1. Public Portion:** There were no guests.

**2. Approval of Minutes:**

It was noted the September minutes were dated 9/13/23 instead of 9/12/23. With that correction made, there were no other corrections or additions.

A motion to approve the minutes with the date correction was made by Debbi, seconded by Susan. The motion was unanimously approved.

**3. Treasurer's Report:**

The checking account balance at 9/30/23 was \$27k. The library received the 2<sup>nd</sup> installment of \$6.9k from Wernersville in September. The only remaining outstanding municipal contribution is South Heidelberg's \$9.6k. Allison and Maria continue to work on the 2024 budget and will provide a draft to the board in November. The Merrill Lynch investment account balance decreased to \$442.7k at 9/30/23 from \$470.7k at 6/30/23.

A motion to accept the treasurer's report was made by Sharon, seconded by Greg. The motion was unanimously approved.

**4. Director's Report:**

There were no questions concerning the director's report.

Maria recently attended the PALA Conference.

She said our library will be one of the pilot libraries for the interlibrary loan migration process via the Sparks system. We will not have to pay for any shipping of books outside of the county.

Maria also noted Transparent Language is now part of POWER Library, and we received reimbursement for having a subscription.

## **5. Friends Report:**

Neither Maria nor Debbi attended the meeting this month.

The scheduled book sale is currently taking place through Saturday.

## **6. Old Business:**

- a. Budget for 2024 – Maria and Allison will continue to work on this.

Maria and Kristi plan to attend the South Heidelberg workshop meeting Tuesday, 10/17/23, at which time they will request funding for 2024.

- b. Goals and Objectives Format Conversion to New Format – A motion was made by Ambur, seconded by Sarah to convert the old format to a new one after further review of the new draft at our November meeting for a final vote at the January meeting.
- c. Security cameras – The Borough recently had measurements taken for a preliminary proposal.
- d. Maria's Medical Leave – There was a brief discussion.
- e. Fundraising – Ambur and Maria have some ideas for future consideration.

## **7. New Business:**

- a. Uniform Requirement updates and deadlines – These were discussed.
- b. Voting on holiday closings and library hours – A motion was made by Ambur, seconded by Allison to keep the same number of hours based on the budget and projections for 2024. The motion was unanimously approved.
- c. Annual donor letters – They are ready to be folded, stuffed into labeled envelopes, then mailed.
- d. Plans for state aid – These are to be determined by the end of October.
- e. BCPL member libraries automation agreement – This was signed by Kristi as president, and Sharon as secretary.
- f. Officers for 2024 – Members will be nominated and voted upon at our November meeting.

## **8. Other: BCPL Board Meeting –**

Wednesday, November 15, 2023 – Greg Mazurek to attend.

## **9. Executive Session:**

Maria was excused from the meeting and an executive session began at 8:18 PM. The meeting was called to discuss personnel. A motion to end the executive session and adjourn the board meeting was made by Greg, seconded by Kristi and was unanimously approved at 8:52 PM.

The next board meeting will be November 14, 2023 at 7 PM.

Prepared and submitted by Sharon Melson