

**Wernersville Public Library**  
**Board of Trustees Meeting Minutes**  
**August 8, 2023**

MISSION STATEMENT: The Wernersville Public Library inspires learning, creates community, and transforms lives with quality resources and services.

In Attendance: Board members Kristi Brant, Sarah Evans, Greg Mazurek, Sharon Melson, Allison Plevrakis, Susan Sorrentino. Library Director Maria Gerasklis-Long.

The meeting was called to order at 7:00 PM.

**1. Public Portion:**

Ambur Bernhard was our invited guest as a perspective member of the Wernersville Library Board of Trustees.

**2. Approval of Minutes:**

A motion to approve the June minutes, with the corrected start time to indicate 7:02 PM, was made by Susan and seconded by Sarah. The motion was unanimously approved.

**3. Special Presentation:**

Gabrielle, Sarah and Jordan each gave a brief presentation talking about their library program goals with ideas regarding library space.

**4. Treasurer's Report:**

Since there was no meeting in July, the treasurer presented both the June and July financials. The checking account balance at 6/30/23 was \$32k. The library received the entire \$18.7k contribution from Lower Heidelberg in June as well as half of Wernersville's contribution. The investment account balance at Merrill Lynch increased to \$471k at 6/30/23 from \$455k on 3/31/23. In July, we received half of South Heidelberg's contribution. The checking account balance at 7/31/23 was \$42.3k. The Campbells are dropping off a generous check in the amount of \$6k in August. The money has been designated as follows: \$3k for 2024 Hoopla and \$3k for whatever the library needs to purchase in the rest of the 2023 fiscal year.

A motion was made by Greg and seconded by Sharon to accept the June financial report. The motion was unanimously approved. A motion was then made by Greg and seconded by Sarah to accept the July financial report. The motion was unanimously approved.

Allison and Maria will meet in September to start working on the 2024 budget.

## **5. Director's Report:**

Maria reported there are exciting plans for future programs.

Email addresses of staff have been updated to the new system. Proper notice is being given to all vendors, all staff and board members, etc.

Arndst Towing has offered to provide pumpkins for our fall event.

Our library received gold star status for 2023 in Pennsylvania.

## **6. Friend's Report:**

Maria attended the August Friends meeting. She reported there was discussion about the need for communication regarding posted signs in the library. They talked about funds for a new screen and quotes will be gotten for carpet replacement. The next two fundraising events for the Friends will be the fall library book sale, and then participation with Boscov's Friends Helping Friends on Wednesday, October 18<sup>th</sup>.

## **7. Old Business:**

- a. Debbi and Susan attended the Lower Heideberg township meeting and Sarah attended the South Heidelberg township meeting.
- b. Security cameras – Greg contacted the borough. They are on board with the security cameras and getting installation bids.
- c. Gift cards for summer programs – Maria reported there was a great response from sponsors as well as board members.
- d. Goals and Objectives – the new proposed Strategic Plan/Goals and Objectives 2023-2026 will be reviewed and a vote for approval will be taken at the September meeting.
- e. Library of Things policy – It was suggested that SWE would be spelled out rather than read:

Wernersville Public Library (SWE)  
Library Of Things Borrowing Policy and Liability Waiver

A motion to approve the policy with that change was made by Greg and seconded by Susan. The motion was unanimously approved.

## **8. New Business:**

- a. SALSA (State Aid Library Subsidy Application) is due by September 1<sup>st</sup>. Maria has already completed and submitted the application.
- b. Recruiting new board members was discussed and encouraged.
- c. Budget for 2024 – Maria is already working on this.
- d. Job posting for the circulation desk – This need has been posted. As a result, Maria has received some resumes, and is in the process of interviews.

## **9. Other: BCPL Board Meetings –**

Wednesday, August 16 – Debbi Scull to attend

Wednesday, November 16 – Greg Mazurek to attend

At 8:19 PM a motion was made by Greg to adjourn the board meeting, seconded by Allison. The motion was unanimously approved.

The next board meeting will be September 12, 2023 at 7:00 PM

An Executive Session was called at 8:30 PM for a discussion about a proposal brought by the staff. The executive session was adjourned at 9:05 PM.

Prepared and submitted by Sharon Melson