



**MIFFLIN COMMUNITY LIBRARY
BOARD OF DIRECTORS' MEETING
May 27, 2020**

Megan Huesgen, Board President, called the meeting to order at 7:07 PM.

Voting Trustees present: Carey Babczak; Karen Cook; Marilyn Eaken; Allison Kalbach; Brandon Seidel; LaTasha Thomas

Voting Trustees absent: Colleen Stamm; Patricia Shermot;

Non-voting members present: None

Staff present: Natasha Donaldson

Friends of MCL Liaison present: None

Marilyn Eaken moved to approve the consent agenda items and Karen Cook seconded the motion. The motion carried to unanimously approve the following items:

- Minutes of the February 26, 2020, April 5, 2020, and April 22, 2020 Board Meetings
- Library Director's Report
- Berks County Library Systems Report

Treasurer's Report:

- The balance sheet and the profit and loss statements were reviewed. Carey Babczak reported that year over year to date, the library's cash position is holding steady. The Board discussed revisiting the budget in light of some funding stream losses and the fact that the state has changed its directive on collection spending.
- Carey Babczak shared that Brad Dengler and Tracy Etchberger of Long Barrell & Co., have begun the library audit.

New Business:

- After review, Karen Cook moved to accept the updated The Personnel Policy, which includes an option to work from home during an emergency and reflects that paychecks will be direct deposited by 5pm on payday. Marilyn Eaken seconded the motion, which passed unanimously.
- After review, LaTasha Thomas moved to accept The Pandemic Policy with minor changes. Allison Kalbach seconded the motion, which passed unanimously.
- Natasha Donaldson presented the Mifflin Community Library Sponsored Program Application. After review, Carey Babczak moved to accept the application as written. Marilyn Eaken seconded the motion, which passed unanimously.
- Natasha Donaldson shared the draft version of The Mifflin Community Library COVID-19 Reopening Plan.

Ongoing Business:

- No ongoing business was brought before the Board.

Karen Cook moved to adjourn the meeting at 8:29 pm. Carey Babczak seconded the motion, which passed unanimously.

The next meeting will be held on June 24, 2020 at 7 PM in the library or virtually depending on COVID-19 restrictions.

Respectfully Submitted,

Marilyn Eaken
Secretary