

**FAPL Board of Trustees Minutes
March 20, 2018**

Meeting called to order at 6:35 p.m. Present were Lois Geist, Dan Stafford, Akiko Strum, Lee Turner Merkel, Laura Walizer, Marsha Anderson, Mackenzie Weaver, Library Director Carin Mileskosky, and Business Manager Daniel Hoch

Guests: Jay Malise of Jay P. Jay Associates

Jay P. Jay Associates is a company that specializes in designing layouts and installing library furniture for libraries. Mr. Malise discussed his company's services and procedures. Some of the items he discussed included furniture costs, options for purchasing the furniture, time frame for purchasing and setup of the space, and he recommended that a professional book mover be used to move books to new space.

Minutes Akiko Strum moved and Dan Stafford seconded the motion to approve the minutes of February 20th. Motion carried.

Correspondence: There was no correspondence to be read.

Treasurer's Report:

Daniel Hoch presented the financial statements for the month of February. Laura Walizer moved and Akiko Strum seconded the motion to accept the financial reports as submitted. Motion carried.

Daniel presented a 5 year comparison of donations given to the library.

Library Director's Report:

Carin asked the board to consider setting up a renovation committee to establish point of contacts and a chain of command for the proposed new library space. This would keep lines of communications open for discussions and decisions that will have to be made. Two of the board members volunteered to be on the committee. The Library Board is looking for other people to serve on the committee.

Discussion was held regarding switching the existing meeting agenda to a consent agenda to allow extra time to focus on the new library space at our monthly meetings. Some items on the agenda would be bundled together and approved under one motion. All reports considered under the motion would be emailed to board members in advance for review, and then approved at the regular monthly meeting.

BCPLS Report: No meeting was held in February

President's Report: No report was given

Old Business:

A motion was made by Akiko Strum with a second by Laura Walizer to sign the lease for Room 111 which will provide additional space for the library's use.

New Business:

Motion was made by Dan Stafford with a second by Lee Merkel to adopt the meeting format of a consent agenda. Motion carried.

Meeting adjourned at 8:30 p.m. upon a motion by Mackenzie Weaver and a second by Dan Stafford.

Respectfully submitted, Marsha Anderson