

BOYERTOWN COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
MAY 9, 2018

Members of the Board of Trustees of the Boyertown Community Library met on Wednesday May 9, 2018. President Lindsey Reigner called the meeting to order at 7:07 PM. Present were board members Sandy Polen, Mike, Murphy, Lori Carnes, Sandra Yarnall, Mary Markley and Tina Brown. Absent was Cindy Mellor. Director Lopez was not in attendance.

Approving the April 2018 minutes was tabled until the June meeting.

#### DIRECTOR'S REPORT

All of the numbers for April are up. Patrons responded well to the activities held during National Library Week. Mr. Tribbett collected taxes in the library for 6 days in April and gave a donation. The Volunteer Appreciation Ice Cream Social was well attended. The library is the business of the month in the Business Advisor section of the paper.

Discussion was held on what publicity does to benefit the library. Passport office gets people in the door and results in higher circulation.

#### TREASURER'S REPORT

We will be wrapping up the audit early. The format of the balance sheet was discussed.

#### FACILITIES REPORT

The new TV needs to be installed. The phone in the elevator is finished. Some of the items on the Fire Marshal's list have been completed such as the opening of the door in the basement that was covered. The lights and ballasts in both buildings are being taken care of. Longacre Electric says the chillers are ok. The library needs to set up a capital repair budget in case something big happens and needs to be fixed immediately. There is another party interested in the unoccupied side of the old building. They are asking for new carpet to be installed.

#### FUNDRAISING REPORT

May 31 Rita's Water Ice will hold a fundraiser. The Wine Tasting event will be held February 23, 2019. The fundraiser at 5 below made \$65.90.

#### POLICIES REPORT

The committee will meet on a Sunday and go over policies. The updated ones will be emailed to the board members so they can be voted on at the meeting.

#### UNFINISHED BUSINESS

There is a concept for the carpet square plaque and it is close to being finished

Quotes that were very high were gotten for the printing of the spring fundraiser drive information. The actual letter is almost finished. We will have a picture of a toddler who didn't want to leave the library featured in the material.

#### NEW BUSINESS

At this time we will be tabling the idea of the Historical Society renting the upper floor. We do not have enough information such as utilities bills etc to make an informed decision. Lindsey and Brian Quigley met simply to create a better line of communication because communication was not as it should have been between the library board and the society board.

The Workmen's Compensation insurance premium from Langley is substantially less money than the one we currently have from the state. A motion was made by Tina Brown and seconded by Sandy Polen to accept Langley's proposal. Carried by board.

The recruitment of new board members should be amended to look at the background of the proposed member to see if they have a qualification that fits the needs of the board. When a board member resigns a new board member should be looked for with the same background as the resigning board member.

We are in need of a Board Development workshop. Possibly scheduling a long regular evening meeting. Lori will work on getting something together.

#### GOOD OF THE ORDER

It was suggested that the board meet for adult activities during the summer.

Next board meeting is June 13, 2018.

Meeting adjourned at 8:00 PM.

Respectfully submitted  
Sandra H. Yarnall  
Secretary