

**Muhlenberg Community Library
Board of Trustees
Meeting Minutes for April 11, 2022**

Call to Order: President Linda Roebuck called the meeting to order at 4:35 p.m.

Attendance: Linda Roebuck, Diane Benson, Concepcion De Los Santos, Karen Schreiber, Terry Heckman, Lori Madara, Norma Rutt.

Absent: Kathy Felker and Jenn Koch.

Also Present: Eileen Simms, Interim Library Director.

Consent Agenda: Karen made a motion to accept the Library Minutes and Monthly Library Report for March. Concepcion seconded it. The motion passed unanimously.

Treasurer's Report: Was filed for audit.

Correspondence: None.

Library Director's Verbal Report:

Reports: The annual State report was submitted on time and the suggested edits were completed.

The Audit of 2021 has begun, and initial documents have been submitted.

The PA Forward credentialing has been renewed for another year.

The Statewide Initiative for the first quarter has been completed. This is a URR requirement from the Systems Office.

Programming: The Egg-stravaganza was successful. There were 118 attending.

Melissa is doing tours of the library for students and teachers.

Spring-themed Up-Cycling and seed planting programs are being offered for both adults and kids.

Fundraising: We were approved for another American Girl Doll donation to raffle this summer. Proceeds must benefit children ages 6-12.

There is one Nellie Walter ticket available for the April 19th event.

There are 23 tickets left for the Nellie Walter May 3rd event.

Women's Club Raffle we have sold 19 tickets.

There are tickets and a spreadsheet for the July Nellie Walter event.

We received \$219.66 from the Redner's receipts.

The Food Truck Fundraisers were promoted.

Preparing for the spring raffle and have sent out 35 plus donation requests for future raffles.

Personnel: Cole Hunter has put in his notice and his last day will be April 13, 2022.
Advertising and searching for a library assistant and the Director position.

System Meeting: There will be a meeting in May. Linda will attend.

Old Business:

Fundraising committee: Breakfast and lunch at the May 14, 2022, Flea Market. We will serve eggs, sausage/bacon, cheese on a croissant. And for lunch either a hot dog or a Bar B Q. Linda will ask Berks Packing for a donation of the hot dogs. Lori will ask Bimbo Bakery for hamburger and hot dog buns. Eileen will post asking if the community would like to donate something for this fundraiser. We would need coffee cups, water, soda.

This will be a big fundraiser for the library and all board members are asked to attend, plus other volunteers.

Set up will be Friday afternoon/night.

Policies to review: Compensation Policy. Karen made a motion to accept the policy with the proposed changes. Norma seconded it. The motion passed unanimously.

New Business:

Strategic Plan expires in 2022. We need to form a committee to start working on this.

Adjournment: 5:35 p.m.

Dates to Remember:

Next Meeting	Monday, May 9, 2022, at 4:30 p.m.
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Flea Market	Saturday May 14, 2022
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