

## **Library Board of Trustees November 27, 2023**

The regular meeting of the Village Library Board of Trustees was called to order at 6:00 pm on Monday, November 27, 2023 by Ann Bohara.

### **Present**

Ann Bohara, Knicki Knickerbocker, Holli Schvom, Pam Mohl, Cindy Line, Sheri Kauffman, Kate Schuler, and Misty Toothman.

Meeting minutes were approved by Holli with Kate seconding.

### **Correspondence**

Pam received information about a grant that had been approved at another library. She will forward the information to Cindy to see if it is something that we can do.

### **Treasurers Report**

The State Aid came in October so we are showing a profit for this month. We should be even by the end of the year. If we don't have anything major come up in 2024 we should have enough in the bank to keep the library open for the year. The 2024 does not include the projected income from the Golf Outing but it does include the part time directors salary. Cindy motioned to approve the Treasurers Report and Misty seconded. All were in favor.

A vote was held to approve the 2024 Library Budget. Sheri motioned to approve with Knicki seconding. All were in favor.

Ann is continuing to work with the townships to work on increasing their support.

### **Directors Report**

Pam handed out a spreadsheet showing circulation and activities information. On 10/24 she attended Literary Night at TVEC. 5 people signed up for library cards. There will be a drop in Adult Craft day on 12/9/23. Pam will get information to Knicki about setting up the tree at Poole Forge for their event. The trustees need to do our CU hours. The platform is Web Junction. Look for e-mails from Becky. We need to find out how many hours we need.

### **Governance Committee**

The policy has been revised to make sure we have two people at the library minimum. We need to get the signed copy of the policy back from the staff by the end of the year. There is a letter grandfathering Pam's vacation. A motion was made to accept policy as submitted by Sheri and was seconded by Cindy. We need to have the policy changed on the web page.

We have 2 applicants for Library Director.

Ann will clarify the terms of the board members to us.

### **Friends/Fundraising**

Ann has a letter to go out for End of Year Fundraising. We need to get the list of donors and addresses updated. Due to timing we will consider doing a fundraiser in January or February. Ann will contact Becky to see how we can get a more up to date list. Ann is planning to meet with Kate

to talk about the Friends Group. We need to figure out ways to expand and engage and work together. The Friends Group is legally distinct and needs a volunteer to lead.

**New Business**

The box for the smoke detectors is here, we will need to upgrade ourselves. Sheri will work with Keith to upgrade the detectors.

The meeting adjourned from 7:50 to 8 for an executive session.

The meeting adjourned at 8:01. Holli motioned to adjourn and Ann seconded.

The next meeting will be Monday January 22, 2024 at 6pm.

Respectfully submitted,  
Knicki Knickerbocker

Library Mission statement:

The Village Library provides resources, services, programs, and technology to enrich lives, build community, and foster success.