

# Robeson Community Library Board Meeting Minutes

## February 12, 2024

### Meeting in Robeson Community Library

The meeting was called to order at 6 pm on 2/12/24. In attendance were Geneva Berger, Charles Brown, Madison Riehl (Library Director), Cindy Murdough, David Randler, Ellen Rissinger (by phone), Leslie Pirl-Roth, and Donald Stripling.

1. Vote to approve new members and the liaison who is appointed by Robesonia borough council - Carlos Jenkins, Cindy Murdough, Ellen Rissinger, Leslie Pirl-Roth, David Randler respectively- is tentative until library ordinances from Robesonia, Heidelberg Twp, and North Heidelberg Twp are verified.
2. December 2023 Minutes  
Geneva made a motion to approve the minutes. Don seconded the motion. All members approved.
3. Appointing of President, Vice-President, and Secretary (for February meeting only)  
President - Charles Brown  
Vice-President - Leslie Pirl-Roth  
Secretary (Feb 2024 only) - Cindy Murdough  
Don made a motion to approve. Geneva seconded it. All members approved.
4. Librarian's Report  
Madison Riehl reported (See attached)
5. Financial Report  
2024 Budget was shared in December 2023 minutes by Donald  
Donald shared that accounting will be done by Casey Kilpatrick and Corey Peiffer
6. Appointing of Committee Chairpersons  
Tabled for meeting in March
7. Fundraising
  - a. Spring mailings will be sent out in March.
  - b. Friends of the Robesonia Library book sale will be on May 11. More details will be forthcoming at the March meeting
8. New Business
  - a. Upcoming Policy reviews
    - I. Policies of the Board of Trustees  
Check borough ordinance as well as township ordinances (Heidelberg and North Heidelberg.) Meet with BCPL system administrator, Stephanie Williams, and Reading District consultant, Becky Wanamaker
    - II. Spending Policy - discuss in March

### III. Inter Library Loan Policy - discuss in March

#### 9. Old Business

##### a. Look over PTO (paid time off) from personnel policy

After discussion, it was decided that there will be no differentiating between sick time off hours and personal time off hours taken as long as the employee has earned time off and sick time. It will all be entered as PTO.

The library policy book entry concerning the above will be eliminated because it conflicts with the personnel policy.

Leslie made a motion to look into changing the policy. It was seconded by David. All members approved.

##### b. Friends of the Robesonia Library activities

Reminder to get approval from the borough to use the borough hall room on May 11, 2024 for the book sale

There will be a Conrad Weiser Area Garden Tour to benefit CW community libraries - date TBD

The Robesonia Community Library will be adding a gaming corner that was paid for by the Friends of the Robesonia Library

President Charles Brown adjourned the meeting at 7:31pm

Respectfully submitted by Cindy Murdough on 3/3/24. Amended 3/14/24.

The next board meeting to take place is Monday, 3/11/24, in the Robesonia Community Library at 6 pm