Members Present: Bob Soltzfus, Sarah Jones, Christel Wenrich, Jason Wenrich, Shawn Raup-Konsavage
Library Director:

Call to Order: Bob at 6:00.
Guest: Alicea Rodig
Dates to Remember: Next Meeting 1/10/22 @ 6PM

Secretary’s Report: Accepted-Jason moved, Bob seconded. All in favor. 
Sent prior to meeting by Sarah for approval and changes.
Treasurer’s Report: Accepted-Sarah moved, Jason seconded. All in favor.
Christel is researching the minimum requirements from the state regarding unaudited financial statement review, a review, and an audit
2022 Budget Accepted-Jason moved, Bob seconded. All in favor.
Vote to reset checking account balance by transferring excess into savings-Shawn moved, Bob seconded. All in favor.

Director's Report:
Old Business
1. Building updates
   a. We are still anticipating a visit from the architect to see current building use
      i. Shawn encouraged the board to
         1. Begin visiting other libraries focusing on co-branded libraries
         2. Begin looking at how the library is used and how it could be used, i.e. the computers could be replaced by loaner laptops and each table have a charging station
         3. Begin crafting a vision statement and story in order for fundraising as the building project gets started, a marketing scheme
         4. Begin looking at the budgeting for building
            a. Bob will craft a letter to county and district requesting meeting attendance by those responsible for assisting us in building
            b. Alicea shared that we will receive county coordination aid earmarked for a library of things, i.e. non-media shareable materials

2. Vote on Officers 2022- Shawn moved, Christel seconded. 4 yeahs, 1 nay
   a. President-Bob
   b. Secretary-Sarah
   c. Treasurer-Christel
   d. King of Fundraising-Jason

3. Meeting publication
   b. Be on the lookout for the announcement. The County requires a copy and/or the copy of the bill.
4. **Fundraising**
   a. The pasta fundraiser closed; the goal of $500 was met. We will receive 40%.
   b. Jason brought a Reading Phils fundraising potential for 2022
      i. Suggested that we speak to highschool coaches to see if players would be involved in selling ticket books
      ii. Those selling 12+ booklets would be entered into a raffle
      iii. Bob will cover discussions with CW. Jason will talk with Tulpy athletics.

5. **Bi-Law changes were adapted. Shawn moved, Jason seconded. All in favor.**

**New Business**

1. **Director**
   a. We have received several resumes and are sorting through the options
   b. Change the safe combination
   c. Nadia is taking care of hotspots and creating policy manuals. We will ask her to also check emails especially regarding county and district deadlines
   d. Debe is covering staff schedules
   e. Alicea has begun a packet that needs to be turned into county
   f. Director and Youth Services meetings are going to be held bimonthly in person in 2022
      i. Required to attend 80%-this requirement causes staffing issues when in-person attendance is required
      ii. We did not meet the requirement in 2021 and will receive a letter.
      iii. Bob is contacting county to learn how this is to be handled since we have no director
      iv. The off months will be virtual CE trainings
         1. Directors need 10 hr/year
         2. Other employees who average 20+ hours/week need 6 hr/2 years.

2. **County-wide Programming 2022 in which we must participate in some way**
   a. Share Your Library Story–how can we use this information for marketing
   b. Longwood Gardens Community Read–we need an adult and children’s program
   c. Summer Reading
   d. Young Reader’s Week or Universal Human Rights Month

3. **Approach Churches to put library happenings in bulletins**
   a. St. Thomas
   b. Friedens
   c. Blue Mountain Zion

**Adjournment:** Sarah moved, Bob seconded. All in favor.

Sarah Jones, Secretary