

**Kutztown Community Library  
Board of Trustees Meeting Minutes  
September 8, 2022**

**1. Introductions:**

- a. Present: Linda Foulke, Harry Heffelfinger, Gerry Hynes, Judy Koller, Lucy Muth, Ann Pirnot
- b. Others: Janet Yost (Library Director)
- c. Absent: Barbara Coffin, Joshua Sprinkle
- d. **Commencement:** Ms. Muth called the meeting to order at 7 p.m.

**2. Board Minutes**

- a. Corrections were made to the August 2022 Meeting Minutes. A motion was made to approve the corrected minutes of the August meeting. The motion carried.

**3. Treasurer's Report:** Mr. Heffelfinger

- a. A motion was made to approve the Treasurer's report subject to audit. The motion carried.
- b. The Financial Investment Report was reviewed.

**4. Library Director's and Youth Librarian's Reports:**

- a. The library processed 455 photos in the last 12 months. This fundraiser costs the library is \$1 each and applicants pay \$10.
- b. PA Humanities Council Teen Reading Lounge program ended. We hope to create a book club for teens with the popular book boxes.
- c. Beyond Kutztown American Rescue Plan funds were spent.

**5. BCPL Report:** Ms. Hynes

- a. Ms. Hynes attended the August 17 meeting. Topics: Library of Things, BCPL Request for Reconsideration form, executive session to discuss going fine-free.

**6. Municipality Liaison Reports**

- a. Albany: (Ms. Foulke and Ms. Muth) No report.
- b. Greenwich: (Ms. Coffin and Mr. Heffelfinger) No report.
- c. Kutztown: (Mr. Sprinkle, Ms Pirnot) No report.
- d. Lyons: No report.
- e. Maxatawny: (Ms. Koller) No report.

**7. Friends Liaison Report:** (Ms. Hynes)

- a. Ms. Hynes discussed the October 2 Bingo event, noting epic response for prizes from merchants. Request for Board to bake for the event. Bingo license arrived.
- b. The Holiday Tea on December 7 is full.

**8. Committees**

- a. **Fundraising:** (Ms. Coffin, Mr. Heffelfinger, Ms. Koller).
  - i. NYC bus trip on October 15 has 34 seats sold.
  - ii. 2023 BBQ fundraiser is on July 16. Hannah Violet is the featured music for \$200. A motion was made to accept the musician cost. The motion carried
  - iii. Art Fest Raffle baskets are being worked on. Tickets will be sales at Albany Historical Society. Berks History Center Road Ramble page mentioned the Art Fest.

- b. **Property:** (Mr. Sprinkle)
    - i. The roof leak is solved and the ceiling tiles switched out.
    - ii. Electrician Dustin Wentzel is gathering supplies.
  - c. **Personnel:** (Ms. Muth)
    - i. No report
  - d. **Nominations:** (Ms. Hynes)
    - i. Holly Hildenbrand (Kutztown) was nominated for a term beginning in January 20223. A motion was made to approve the nomination. The motion carried.
9. **Old Business:** None
10. **New Business:**
  - a. Correcting the Library's name on the two-property titles name was discussed and tabled.
11. **Other:** Next Board meeting is scheduled for Thursday, October 13, at 7 p.m.
12. **Motion to Adjourn:** (8:09 p.m.) A motion was made to adjourn. The motion carried.

Respectfully submitted by Linda Foulke, acting Secretary