

**Kutztown Community Library
Board of Trustees Meeting Minutes
May 11, 2022**

1. Introductions:

- a. Present: Barbara Coffin, Gerry Hynes, Judy Koller, Lucy Muth, Robert Shade, Joshua Sprinkle
- b. Others: Janet Yost (Library Director),
- c. Absent: Linda Foulke, Harry Heffelfinger, Mary Beth Miozza, Arabel Elliot (Kutztown Borough Liaison)
- d. **Commencement: Ms. Muth called the meeting to order at 7:09 p.m.**

2. Board Minutes: Mr. Shade

- a. **Approval of the April 2022 Meeting Minutes. A motion was made to approve the minutes of the April meeting. The motion carried.**
- b. Mr. Shade suggested that the January 2022 minutes be revised to clarify that Mary Beth Miozza was appointed to the board to complete the term of Mindy Wagaman, who resigned, rather than to begin a new 3-year term.
- c. **A motion was made to replace the original wording in the January 2022 minutes with the following:** Nominations: (Ms. Muth) Ms. Muth welcomed Mary Beth Miozza, a Kutztown resident, who has offered to serve as a trustee until December 2022, completing the 3-year term of Mindy Wagaman, who announced her resignation from the board last fall. **The motion carried.**

3. Treasurer's Report: Mr. Heffelfinger

- a. In Mr. Heffelfinger's absence, **A motion was made to approve the written Treasurer's report, as submitted, subject to audit. The motion carried.**

4. Library Director's and Youth Librarian's Reports:

- a. Supplementing her written report, Ms. Yost noted that she has hired Tara Sanders, currently Youth Librarian at the Wernersville Library, to replace Taylor Kutz, who has resigned. In addition, Lori Balthaser, a Maxatawny resident, has been hired to fill the open Clerk Level 2 position.

5. BCPL Report: Ms. Hynes is planning to attend the May meeting.

6. Municipality Liaison Reports: Ms. Muth

- a. Albany: (Ms. Foulke and Ms. Muth) No report.
- b. Greenwich: (Ms. Coffin and Mr. Heffelfinger) No report.
- c. Kutztown: (Mr. Shade and Mr. Sprinkle) No report.
- d. Lyons: No report.
- e. Maxatawny: (Ms. Koller) No report.

7. Friends Liaison Report: (Ms. Hynes) The plant sale, the jewelry sale and the book sale were all held the same day. The Friends earned a total of approximately \$1,100 to benefit the library.

8. Committees: Ms. Muth

- a. **Fundraising: (Ms. Coffin, Mr. Heffelfinger, Ms. Koller, Ms. Foulke)**
 - i. Ms. Koller reported that the Fundraising Committee is planning a barbecue at the Grove at Kempton on Sunday, July 10, from 1 p.m. to 4

p.m., featuring a band and food provided by the Messy Pig. Tickets will be \$50 each.

- b. **Property: (Mr. Shade, Mr. Sprinkle)** Mr. Shade reported that he checked in with Brian Bailey from the borough to renew our request for help patching a minor roof leak and building up a low spot in our parking lot with surplus asphalt.
 - c. Mr. Shade and Ms. Yost met with electrician Justin Wentzel to get prices on a variety of electrical upgrades and repairs around the library.
 - d. **Personnel: (Ms. Muth)** No report.
 - e. **Nominations: (Ms. Muth)** No report.
9. **Old Business:** Ms. Yost reported that she mailed letters to all of our municipalities requesting that they provide a \$1 per capita contribution.
 10. **New Business:**
 - a. Story Walk: Ms. Yost reported that the Friends and one of our patrons have each given us \$750 toward the purchase of aluminum legs for the Story Walk.
 11. **Other: Next Board meeting Thursday, June 9, at 7 p.m.**
 12. **Motion to Adjourn: (7:57 p.m.) A motion was made to adjourn. The motion carried.**

Respectfully submitted by Robert Shade, Secretary