

Kutztown Community Library
Board of Trustees Meeting Minutes
Thursday, March 9, 2023

1. Introductions:

- a. Present: Linda Foulke, Harry Heffelfinger, Holly Hildenbrand, Kathryn Landis, Jennifer Lau, Sue Neumann, Ann Pirnot, Joshua Sprinkle, Janet Yost (Library Director) Gerry Hynes was away.
- b. B. Linda Foulke, President, called the meeting to order at 7 p.m.

2. Approval of Minutes: (Ann) Harry made a motion to approve the minutes, seconded by Josh. Approved by all.

3. Treasurer's Report (Harry) A clarification under Statement of Financial Position:

Collaborative Purchasing means books are purchased within the library system for a savings.

Ann made a motion to approve the Treasurer's Report, seconded by Jen and approved by all.

4. Librarian's Report (Janet) In response to KU students question about funding for 2022, Janet noted that 53 % comes from government, 46% from donations: 20% community & friends, 26% in-house passports & hotspots.

5. BCPL Meeting (Gerry)

- a. Slate of officers re-elected.
- b. New video explaining the funding formula will be provided in March on the headquarter's website under Trustee Resources.
- c. Grant opportunity for libraries in Berks through the County Foundation: \$1000 for repairs or new program.
- d. Changes to the borrowing policy are complete and approved by all 19 libraries.

6. Municipality Reports:

- a. Albany (Linda, Gerry, Sue-1st Monday, 7:30 p.m.) Linda & Sue will go.
- b. Greenwich (Harry-1st Monday, 7:30 p.m.)
- c. Kutztown (Josh, Ann, Kathy, Holly-3rd Tuesday, 7:30 p.m.)
- d. Lyons (1st Monday, 7 p.m.)
- e. Maxatawny (Jennifer-2nd Wednesday, 7:30 p.m.)
Will ask corresponding secretary to write a letter to the municipalities to release the funds already approved for the library.

7. Friends Report (Gerry)

- a. Philadelphia Flower Show Bus Trip-\$1370 profit expected.
- b. Bus Trip to NY in fall being planned.
- c. Kevin McCloskey will be the author in residence at the Plant Sale on April 29 & will sign his books.

- d. The Friends approved a donation of \$2000. To pay for a summer helper, called a "Library Page" to work 20 hrs. a wk.
- e. Plans for Bingo event at the Lyons Fire Co. being made, tentative date Oct. 22.

8. Committees

- a. **Fundraising** (Sue, Harry, Jennifer, Linda and all)
 - i. Books, Brews & BBQ July 16, 2023
Sue, Harry, Jennifer & Linda will meet March 30, Thursday 6 p.m. at Airport Diner to discuss what needs to be done, then bring it to the board.
 - ii. Annual Appeal Letter-Sept. will launch the start of the 75th Anniversary of the Library in 2024.
- b. **Property** (Josh, Ann) Thanks to Josh, prevention of squirrel in exhaust fan under control. More solid solution being planned.

9. Old Business

- a. New Trustee Orientation Report: Sue, Holly, Kathy, Jen planning to go to Orientation Meeting in March.
- b. Diamond Jubilee-75th anniversary
 - i. Gerry is working on the history of the Library. Could use some help. Brendan Strasser, Kutztown Historical Society would be good resource.
 - i. Thoughts on when to begin plans for 2024 and who should be on the committee

10. New Business

- a. Computer replacement should be done in 2 yrs. Put in next appeal letter or a separate appeal.
- b. Ann Lowe Exhibit 9/9/2023-1/7/2024 at Winterthur Museum in Delaware. She was a black seamstress born in 1898 and created Jackie Kennedy's wedding dress which will be on display. Good idea for a bus trip.

11. **Meeting adjourned** 8 p.m. Motion made by Sue, seconded by Josh & approved by all.

Next Board Meeting: Thursday April 13, 2023

Submitted by Ann Pirnot, Secretary