



6 Philadelphia Avenue, Shillington, PA 19607 • 610.777.3911
www.berkslibraries.org/branch/mifflin • mifflincl@berks.lib.pa.us

**MIFFLIN COMMUNITY LIBRARY
BOARD OF DIRECTORS' MEETING
June 23, 2021**

Megan Huesgen, Board President, called the meeting to order at 7:05 PM via zoom

- Voting Trustees present: Carey Babczak; Karen Cook; Allison Kalbach; Alex McCarty; Colleen Stamm; Cynthia Thomasset, LaTasha Thomas
- Voting Trustees absent: Carolyn Lykens
- Non-voting members present: None
- Staff present: Natasha Donaldson
- Friends of MCL Liaison present: Carolyn Royer

Thomasset moved to approve the consent agenda items and McCarty seconded the motion. The motion carried to unanimously approve the following items:

Consent Agenda

- Approval of minutes of May meeting
- Friends of MCL report
- MCL Director's report

Prior to our regular board topics, **Stephanie Williams** gave an update on the system membership agreement, telling us we meet all standards and there were no concerns. She discussed basic standards in our agreement and we must meet a certain level of excellence to get extra bumps in funding. Next she discussed library system waivers, our budget was going to pass soon and we would know if the state is giving any waivers. She also asked questions on our board recruitment, and how we define diversity, gender, age, employment, race, skills, term limits. We have some people leaving the board and do have seats to fill. She asked "how is the board reflective of our community"? Our governance committee will be giving us board recruitment forms, and we also discussed asking prospective board members to first serve on a committee, and then perhaps step into a trustee role. She ended by saying that guidance and information from the state has been very slow, and difficult to get answers. Stephanie sat in on the entire board meeting.

Friend's Report:

- Carolyn Royer reported that the friends have a variety of fundraisers over the next weeks, flea market "bauble sales", and more planned for the fall.

Treasurer's Report:

- The balance sheet and the profit and loss statements were reviewed. Carey Babczak reported that year over year to date the library's cash position remains in a "fine financial state". Our library will be the first audit completed in the library system.

Director's Report:

- Natasha has completed a community survey, with a soft push to see what the community wants, and more digital surveys being sent out in July and throughout the summer. It will go on our website, social media, and in house paper option as well. There will be an email blast and the board is asked to circulate the survey. The information gathered will help set a vision for the next few years, to see what roles the library will provide in our community. The results of the survey will be tallied at the end of August, perhaps with help from the governance committee.

New Business:

- No new business

Ongoing Business:

- Natasha Donaldson states that the summer reading program has been going well, focusing on different continents weekly, with prizes for adults and kids, as well as grab and go bags of activities that match each weekly theme.
- Covid update: library running well and no issues
- Governance Committee update: Working on how often the board should meet, should we work on more strategic topics, committee in discussion with Natasha on these issues.
- Finance Committee update: Carey and Colleen, the library staff were given a bonus, the audit was completed, and they met with Fulton Bank to make sure all is in order.
- Fundraising Committee: A google chat was created to be a meeting place to communicate and brainstorm ideas for fundraising. We have discussed hanging art and featuring artists who would donate 30% of any sale of their work to the library. Discussed a virtual children's art program also, with a show and art for sale or being made into items to sell. Also the idea of a pub trivia night, where people pay to participate and we get prizes donated. We do need to solidify things and get ideas and deadlines set, since the golf tournament of ten years is no longer happening, we must diversify our ways of fundraising.

The meeting was adjourned at 8:01 pm, with motion to adjourn made by Alex McCarty, second Allison Kalbach.

There is no meeting in July, the next meeting will be August 25th at 7 pm.

Respectfully Submitted,
Cynthia Thomasset
Secretary