

Friends of the Fleetwood Area Public Library
July 28, 2020 Meeting Minutes

The monthly meeting of the Friends of the Fleetwood Area Public Library was held at the Maidencreek Community Park and was called to order at 1:10 PM by Denice Fulmer, President.

Those in attendance were: Denice Fulmer, Jean Davis, Carin Mileschosky (via phone), Sandy Dugan, Cathy Frederick, Lois Geist, Laurie Ayrton, Daniel Hoch, Linda Knecht, Linda Sanchez and Michelle Hughes.

ACTIONS TAKEN

Minutes – The minutes for June 30, 2020 were distributed via e-mail and reviewed. Linda Sanchez pointed out that Denice Fulmer’s name was spelled with an “s” instead of a “c” in several places and Michelle noted that the changes would be made. Linda Sanchez made a motion to accept the minutes with the changes to Denice’s name and Jean Davis seconded the motion. The minutes were accepted by a unanimous vote.

Treasure’s Report – Sandy reported that the balance in our checking account at the start of the month was \$3,413.86. She will write a check for \$50 to cover expenses for the library’s summer program. She also reported that as of July 28, 2020 79 hoagie tickets were sold. That gives us a net profit of a \$237 and we owe The Shop \$197.00. During the meeting, Sandy collected additional money for tickets that were sold.

Correspondence – None

Library Director’s Report – Carin said that she really didn’t have much news to report. She informed us that there was a soft opening and patrons may now come in the new library to pick up their holds. The ribbon cutting is scheduled for 10 AM on Friday, July 31, 2020. She has sent out invitations and Denice confirmed that she received hers. Due to Covid regulations the number attending must be kept to a minimum.

The summer reading program ends next week. Carin said that the expenses for the program were \$50 and Sandy confirmed that she would be get the check to Carin Wednesday morning. She talked about the need to complete the work in the closet in Room 111 and build the shelves in the hallway as the last two projects to be completed. Denice asked Carin if it was possible for us to sell tickets for the fundraiser at the check-out desk in the library. Carin would prefer her staff did not have to handle the money and worry about making change. There was no further discussion regarding that topic.

Library Board Report – Lois informed the group about the article in the newspaper that listed Fleetwood Public Library as one of the recipients for a \$15,000 grant for sustainable energy. She talked about the ribbon cutting ceremony that is scheduled for July 31, 2020 at 10 AM and the official library opening on Monday, August 3, 2020. She told the group that the carnival was canceled for this year but the Main Street Community Days are scheduled for the weekend of October 3, 2020.

Membership – Jean had no new members to report.

Old Business – Fundraiser: Some of the members of the Friends have been sitting in Room 111 to sell coupons on a Thursday from 4-6 PM and for members to return unsold tickets or proceeds for those

sold. The question was raised whether or not to continue this and the members seemed to agree that it was a good idea. Ticket sales will continue until the end of August. Although we can sell tickets through August 31st, Sandy would like to have all money and/or unsold tickets returned by August 27th. 225 tickets were printed. Denice will update Summer at The Shop once a week on the number of tickets sold and give her a list of the numbers. As planned Sandy has been keeping a spreadsheet of the ticket numbers that go out. If someone takes a group of tickets to be sold, she asks the person taking the tickets to sign for them. Jean will send a reminder to remind members that they should return unsold tickets and she will continue to advertise on Facebook, and other online sites. Carin will put the information on the Library's website and Instagram. Laurie will continue to sell tickets at the library on the days that she works. We have the next three shifts for Thursday ticket sales in room Room 111 covered as follows: Denice and Jean – August 6, Sandy and Michelle – August 13, and Jean and Denice on August 20.

Book Sale: There are boxes of books that were donated previously stored in Room 111 and Carin left a lot of books upstairs that will not be used in the new library. The groups worked on ideas for how best to conduct a fall book sale. Some of the suggestions were: to have people make an appointment to come in, to charge a flat \$5.00 fee and allow each person to fill a bag of books; charge a flat fee of \$5.00 and have prefilled bags, and to have the sale upstairs in the old library. Carin isn't sure how long we will access to the room upstairs will try to get us a definite time frame. It was stated that we should have hand sanitizer available and masks will be required. We still have to have the shelves constructed in the hallway outside Room 111, in lieu of the book carts that were used, a bulletin board put up and deposit box built for the wall. The shelves upstairs have to be taken apart and cut down to fit in the hallway space. Plan A is to ask the Scouts if there is an Eagle Scout that would like to do this in order to complete a badge requirement; we have used the Scouts in the past. If we are unable to find a Scout to complete this project we need to have a Plan B. Sandy does know someone who may want to do this as a community service project, but this is a maybe. Due to the Covid restrictions of this past year we've lost more than \$3,400 in revenue. \$2,400 in book sales and \$1,000 for the clothing drive.

New Business – Linda Sanchez inquired if anyone knew how to write grants. She thought that she would like to do be able to do this. Cathy Fredericks told Linda that she spoke with Art Silverman who offered to help her with the grants as that is where his expertise lies. It was mentioned that Carin is presently receiving grant money.

Discussion – None

The next meeting will be Tuesday, August 25, 2020 Room 111. Masks are required. The meeting adjourned at 2:11 PM.

Respectfully submitted by Michelle Hughes, Recording Secretary