



**MIFFLIN COMMUNITY LIBRARY  
BOARD OF DIRECTORS' MEETING  
January 27.2021**

Megan Huesgen, Board President, called the meeting to order at 7:07 PM via zoom

Voting Trustees present: Carey Babczak; Karen Cook; Allison Kalbach; Alex McCarty; Colleen Stamm; Cynthia Thomasset

Voting Trustees absent: LaTasha Thomas, Carolyn Gibson

Non-voting members present: None

Staff present: Natasha Donaldson

Friends of MCL Liaison present: Carolyn Royer

Alex McCarty moved to approve the consent agenda items and Allison Kalbach seconded the motion. The motion carried to unanimously approve the following items:

**Consent Agenda**

- Approval of minutes of December 2, 2020 meeting
- Friends of MCL report
- MCL Director's report

**Friend's Report:**

- Carolyn Royer reported that 5/22/21 there will be a plant sale fundraiser in front of Walgreens. Acknowledgement of \$9,000 donation from the Library Friends in 2020. Looking for a new vendor to do another chicken BBQ fundraiser as well in 2021.

**Treasurer's Report:**

- The balance sheet and the profit and loss statements were reviewed. Carey Babczak reported that year over year to date the library's cash position remains in a "fine financial state". Local income from an estate bequest, Annual Appeal donations for 2019 that were received in 2020, PPP money was fully forgiven, statement shows a decrease in expenses and increase in income.

**New Business:**

- Board voted unanimously to accept new board member Cynthia Thomasset. Also approval of Carolyn Gibson as new board member. Discussion ensued of board positions. Megan Huesgen will remain as President for one more year, Alex McCarty as Vice President, Carey Babczak will remain as treasurer for one more year, and Cynthia Thomasset will act as secretary. Cynthia Thomasset made a motion to accept these positions, seconded by Karen Cook, all in favor.

**Ongoing Business:**

- Natasha Donaldson reported that the county will increase funding for 2021.
- Natasha Donaldson described the library's cleaning protocols and shared that the supply of cleaning supplies and protective equipment is sufficient at this time. Discussion of updating and renewing contract of cleaning service, Karen Cook has agreed to draft a new contract, which Natasha Donaldson will negotiate.
- Natasha Donaldson also is looking into existing contracts with Otis Elevator and Alltemp, and updated the board on the current cost and length of these contracts.
- Discussion concerning the "System Membership Agreement" being drafted by the county that will need board signatures, Board President and Library Director will be in communication about this document and being in compliance.
- Motion to acknowledge all policies as reviewed dated 1/27/21, Cynthia Thomasset first motion and Allison Kalbach second, all in favor.

The meeting was adjourned at 8:30 pm.

The next meeting will be held virtually on February 24, 2021 at 7 PM.

Respectfully Submitted,

Cynthia Thomasset  
Secretary