STLA Board Meeting Minutes  
January 10, 2019

Call to order: 7:02 PM

Present Board Members: Jennifer Yetter; Donna Bird; Sherry Auman; Jody Kulaga; Kevin Cramsey; John Emerick; Andrea Dillaway-Huber. Others present: Jestyn Payne, Jonathan Duffy; Kimberly Rice; Barbara Kline; Kevin Bitz; Meghan Golden

Sherry Auman and Andrea Dillaway-Huber were appointed to the STLA Board for another 3-year term.

Consent agenda approved; motion made by Sherry; motion carried.

John Duffy reported February programs blind date with a book. Candy raffle for checking out books. Both libraries are doing the same thing.

BCPL Andrea, Jen, Sherry attending

BCPL Awards - West Lawn toddler movement STLA and Dance of the Decades from summer reading program were nominated for an award.

Board Reorganization:
John made motion for Jestyn to be president pro-tem; motion carried.
   a. Motion by Andrea to elect Jen president. Motion by Kevin Cramsey to close nomination.
   b. Motion made by Sherry to keep the officers the same; motion carried.
      VP - Andrea
      Secretary - Sherry
      Treasurer - John Emerick
   d. approve the current appointments (see agenda) Andrea motion; motion carried.
      STLA Solicitor - Jestyn Payne Eaq, Kozloff Stoudt
      Bookkeeper- Kevin Bitz
      Standing Committees: Executive Comm - President, Vice President, Secretary
      Personnel Comm - President and Vice-President
      Board Liaisons to Friends
      Spring - John Emerick
      WLWH Kimberly Rice
      BCPL - Delegate - John Emericka

Old Business
   I.    a. Credit card money - 10K in account; 50K CD; don’t forget about it when doing the budget. Consider moving the money to an account with higher interest. Motion made by Andrea to invest 10K (FDIC insured) as bookkeeper deems appropriate.
       b. Barb working on it. Will present in February.
      C. 2018 Patron Letter totals $4115.00 combined by both branches. Jestyn mentioned tax laws have changed. Unsure if that will affect donations.
J. New Business
   a. WL Meghan programs - attendance is up from 2015. Share with Judy because it might help her cause. February toddler program to be held before hours. Internship program first person a high school student (Carter Hunter). Will follow the guidelines Fair Labor Standards Act. Motion made by John for Meghan to establish guidelines that can be approved at a later date. Clearances should be obtained. Motion carried. Check to see if our insurance covers an intern. Candice to go to WL for 6-11 in summer. Meghan taking a story time to STL


K. Jen going to next Spring Township Municipal Advocacy

L. Jestyn - small games of chance. Need a license $25/month or $125/year. Friends would need their own license. Should call Marcy Kunkleman. Hues and Brews trivia night “Are You Smarter Than a Librarian.” Can the library sponsor an event at an establishment that serves alcohol?

Donna B numbers are still decreasing - Collection at STL is very sparse. Barb is rebuilding the collection. We don’t have the space so Barb is getting another book shelf. Perhaps consider announcing John’s and Barb’s new position. 15 Year Anniversary celebration for ST.

Kevin B - Township of Spring hired a new auditor. We do not need to change auditors.

Kevin C - “Try Us Again” under new management.

Barb - 2/14 free warm beverages

John D - Meghan needs a credit card. Motion made by Andrea that the following positions (Director, Asst Director, both children librarians and circulation coordinator) to have a credit card with the current dollar cap amounts.

John Emerick - Friends membership is down slightly. Shared his annual report.

Meeting adjourned John 8:15.