

**Wernersville Public Library**  
**Board of Trustees Meeting Minutes**  
**January 11, 2023**

MISSION STATEMENT: The Wernersville Public Library inspires learning, creates community, and transforms lives with quality resources and services.

In Attendance: Kristi Brant, Greg Mazurek, Sharon Melson, Allison Plevrakis, Susan Sorrentino, Deb Scull, Leigh-Anne Yacovelli

The meeting was called to order by Kristi at 7:12 PM

**1. Public Portion:**

Sarah Evans was our invited guest as a perspective member of the Wernersville Library Board of Trustees.

**2. Approval of Minutes:**

There were no corrections or additions for the minutes of November 8, 2022.

A motion to approve the minutes was made by Allison, seconded by Greg. The motion was unanimously approved.

Mention was made in the November minutes there would be an electronic vote before the January meeting to name the slate of officers as presented at the October meeting, with one change to include Deb Scull as the corresponding secretary. Since the election did not occur electronically, Kristi asked for a motion to approve the slate of officers as listed below. The motion was made by Greg and seconded by Susan. The motion was unanimously approved.

Officers for 2023 –

President - Kristi Brant  
Vice-President - Greg Mazurek  
Treasurer - Allison Plevrakis  
Recording Secretary - Sharon Melson  
Corresponding Secretary - Deb Scull

**3. Treasurer's Report:**

Allison reported that the December financial reports are not complete and will be reviewed as a draft. The December reports are missing the money held by county entries and the year end investment entries. The Board will approve the December financials at our February meeting. It was noted on the December financial report that the \$21,044 transfer from savings in the income category was not booked on the December report, but indeed was transferred to the M&T operating account.

Since there was no December Board meeting, the Board reviewed the November financial reports. A motion was made by Greg and seconded by Sharon to approve the November reports as submitted. The motion was unanimously approved.

The board reviewed the 2023 P&L Budget. Leigh-Anne brought an increased expense to the Board's attention. Leigh-Anne received an IDS invoice for shipping intra library materials for over \$3k. The budgeted amount was approximately \$500 for the year. The budget will need to be adjusted for this increased expense. 50174 Postage will be increased \$1,000, and 50152 Juvenile Tech will be decreased \$1000. A motion was made by Deb and seconded by Greg to approve the updated 2023 budget. The motion was unanimously approved.

The Board discussed sending a letter to Phoebe Berks, asking for a donation to offset some of the shipping expense needed to acquire books for their book club. Leigh-Anne must request books from out of county for Phoebe Berks each month. It was decided that Kristi and Leigh-Anne will prepare this letter.

#### **4. Director's Report:**

There were no questions concerning the Director's report.

Leigh-Anne mentioned there is an announcement on the library website regarding a new youth services coordinator. Also, after describing the Kids Can Cook activity now available each month at the library, several Board members volunteered to donate bowls, measuring cups and spoons.

#### **5. Friend's Report:**

Deb reported May 9-13, 2023 will be the next Friends book sale. She said they mentioned the sofa, which is being recovered, is still not back yet. There was a discussion about requests made to pick up the remaining books being stored to be donated to Opportunity House. We agreed to reach out to Opportunity House for pickup.

Another topic discussed was the desire to have a brochure composed about the library and its services to be available for distribution. Greg will look into this.

#### **6. Old Business:**

- a. Updates on Townships and Borough meetings – See the Director's report.

Lower Heidelberg Township Parks and Recreation introduced Leigh-Anne to a representative of the Army Corps of Engineers, to move forward with a storywalk at one of the Marsh Creek trails. No interest was expressed by the other two municipalities at this time.

- b. Updates from Board committees – none.

- c. Annual Fund Drive – Checks now being received will be deposited for 2023.

## **7. New Business:**

- a. A vote was taken to approve Sandee Nevitt's resignation. A motion to accept the motion was made by Greg, seconded by Susan. The motion was unanimously approved.
- b. The Board reviewed and approved our Mission Statement. A motion to accept this approval was made by Greg, seconded by Allison. The motion was unanimously approved.
- c. Conflict of Interest Policy -  
The Board determined there were no changes or concerns. Motion made by Deb, seconded by Susan to approve the Conflict of Interest Policy. The motion was unanimously approved.

## **8. Other Business:**

BCPL 2023 Board Meetings:

Wednesday, February 15 – Kristi Brant

Wednesday, May 17 – Allison Plevrakis

Wednesday, August 16 – Deb Scull

Wednesday, November 15 – Greg Mazurek

A Merrill Lynch representative will attend our Board meeting on May 9.

Reading Library District Consultant Becky Wanamaker will be asked to attend our Board meeting September 12.

## **9. Adjournment:**

- a. At 8:25 PM a motion was made by Greg, seconded by Susan to adjourn the meeting. The motion was unanimously approved.
- b. The next meeting will be February 14 at 7 PM.

Prepared and submitted by Sharon Melson