

Robeson Community Public Library
Board of Trustees Meeting Agenda
Jan.11, 2017

Call to Order:

Meeting was called to order by Secretary, Patsy Sabold at 7:03 pm.

Present were Abby Brunner, Larry Bashore, Kevin Kurtz, Patsy Sabold, Abby Wertz, Laura Yazemboski .
Absent was Lori Brown and Jaynee Miller.

Welcome to our new Board member, Laura Yazemboski!

Approval of minutes:

Correction to minutes of Nov 9, 2017: Borough for Bro, 2018 for 2017 in Future Meetings Dates, and Hall to Pall meetings, so noted.

Abby Wertz made a motion to approve the minutes and Larry Bashore seconded it. Voice vote of approval by the Board Members.

Treasurer's report:

Kevin Kurtz, treasurer, stated that gift giving was up last year with more patrons participating than the previous year. He reviewed the 2017 budget and noted that the operating expenses were \$4,300 over budget but covered by savings account. Discussion on increases followed.

Discussion ensued on promoting North Heidelberg and Heidelberg townships to increase their financial support for the library.

A motion was made by Abby Wertz to accept the treasurer's report and seconded by Larry Bashore. Voice vote of approval by the Board Members.

Correspondence:

None

Librarian's report:

Circulation and computer usage was down during the holidays. Some difficulty with Comcast service was encountered for several days in December.

There was also a program decrease during this time. Jen has been running an outreach in the Middle School to promote the library. She will be planning a farm theme for the summer reading program. The library provided a breakfast with Santa, a good time was had by all. Abby Brunner and Abby Wertz updated us on the improvements to the storage closet.

Rotary presented Abby Brunner with a check for \$1,209.00, from their Bucks for Books program.

Conrad Weiser High School Life Skills class visited the library on December 5, 2017. They had a tour and participated in a scavenger hunt.

Abby Brunner asked for approval to withhold \$12,000 from the 2018 State/County Aid to continue to participate in BCPL's Cooperative Purchasing. Abby Wertz made a motion to accept the proposal and Larry Bashore seconded the motion. Voice vote of approval by the Board Members.

Abby Brunner will be on vacation during the Feb. 8, 2018 meeting.

Motion to accept the Librarian's Report was made by Abby Wertz and seconded by Larry Bashore. Voice vote of approval by Board Members.

Committee Reports:

Finance:

Kevin Kurtz explained the adjustments made for the 2016 bonuses for staff. The checks should be sent by the second week in February.

Personnel: no report

Public Relations/Programs:

Fund Drive letters were mailed Jan. 2, 2018, to Businesses only.

Responses were increased from 97 in 2016 to 106 in 2017.

Friends of the Library's bus tour was a success with the bus filled to capacity. Positive responses were received.

Borough Council Report:

None

System Report:

Updates on Social media policy . Discussed staffing and retirements, PaLA conference in Oct., 2017-2018 BCPL awards, purchases, and the Book Bonanza.

Old Business: None

New Business

Rotary members have volunteered to help with painting the library. Abby Brunner will provide the dates for the event.

Abby Wertz made a motion to adjourn the meeting and Kevin Kurtz seconded it. Voice vote of approval by the Board Members. Meeting adjourned at 8:10 pm.

Future Meeting Dates:

Feb. 8, 2018

March 8, 2018

April 12, 2018

May 10, 2018

June 14, 2018