

POLICY ON INTERNET ACCESS FOR THE HAMBURG PUBLIC LIBRARY

Purpose: The Hamburg Public Library provides public access to the Internet as a free service for informational and educational use.

Terms of use: This policy will be given to each user to read, and will be available at all Internet terminals. All users must have a valid library card or photo ID. By signing in at the terminal the customer will indicate agreement to abide by the terms of this policy. Users under the age of 15 will need a parental/guardian signature to use the Internet terminals. An adult or guardian must accompany anyone under the age of 10.

We will, if needed, show you how to sign onto a terminal. Please do not switch terminals unless there is a problem you have reported to us. With our limited number, there is no need for anyone to use more than one terminal at a time. We reserve the right to forbid access to sites that consistently freeze our terminals.

The time limit per session is 60 minutes, renewable once for a total of 120 minutes, subject to the librarian's discretion.

Certain behaviors are not acceptable and will result in the loss of Internet privileges:

- Accessing pornographic sites
- Accessing gambling sites
- Loud or disruptive behavior
- Changing screen display
- Attempting to access the hard drive
- DragonballZ, Digimon, WWF
- Any other sites that are gateways to porn or that will "freeze" the terminal.
- Delaying or refusing to leave the terminal when the time is up

An official warning is given for the first offense; the second offense will result in loss of Internet privileges for 30 days; and the third offense means the permanent loss of Internet privileges at the Hamburg Public Library.

The Internet terminals are shut down 5 minutes before the library closes.

Personal e-mail accounts of the web mail type may be set up. We do not provide access to subscription services or news groups. You may not use the public library Internet connections for commercial purposes.

If you are visiting a site with music or sound, please use the provided headphone so that other customers are not disturbed.

Printing and downloading to disk: Each terminal is attached to a printer located behind the circulation desk. Printed copies are 15 cents per page for black & white copies or 50 cents for color copies, to be paid at the circulation desk. You are responsible to pay for everything you print. If you wish to print only parts of a web page, ask a reference staff member to show you how to do it.

Please be aware that the [PRINT] button on Internet Explorer does not give you a print menu. It will print automatically once for each time you click on it. For this reason, it is better to use Netscape.

Staff assistance: Library staff can offer assistance only on the basics of navigating the Internet. Patrons must be willing to explore on their own.

If you encounter any problems, or if another patron is engaged in offensive behavior, please let us know.

Fines larger than \$ 10 will cause computer privileges to be suspended.

PATRON SIGNATURE

PARENTAL/GUARDIAN SIGNATURE (for under age-15 users)

Reviewed and revised on June 9, 2015